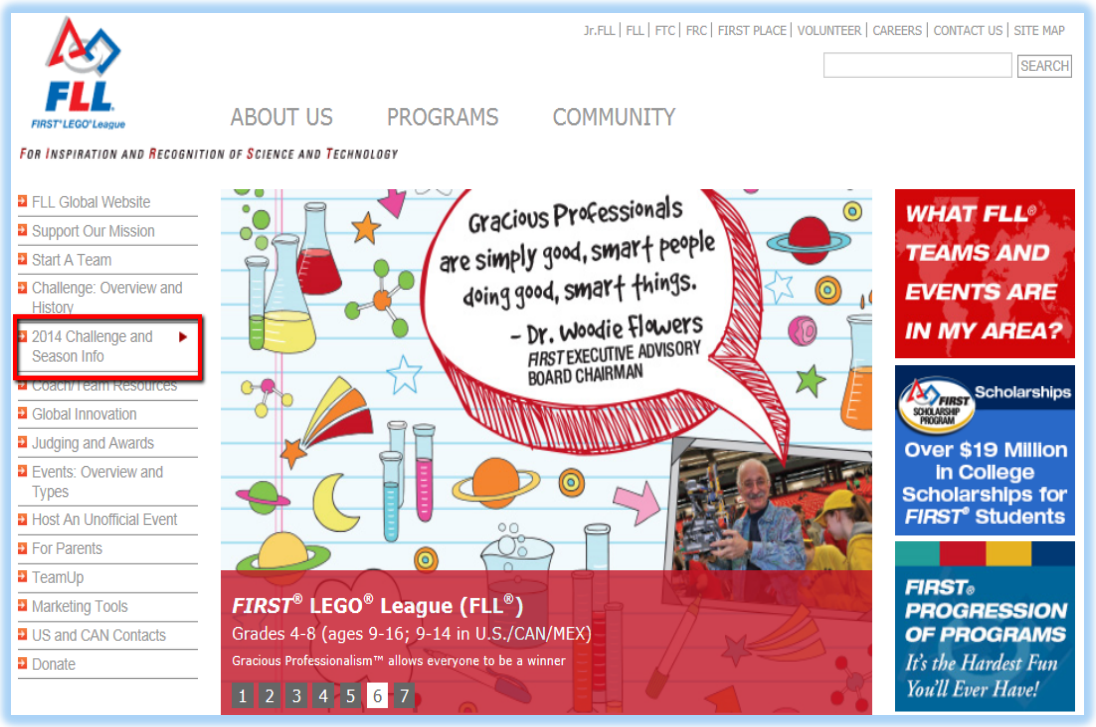
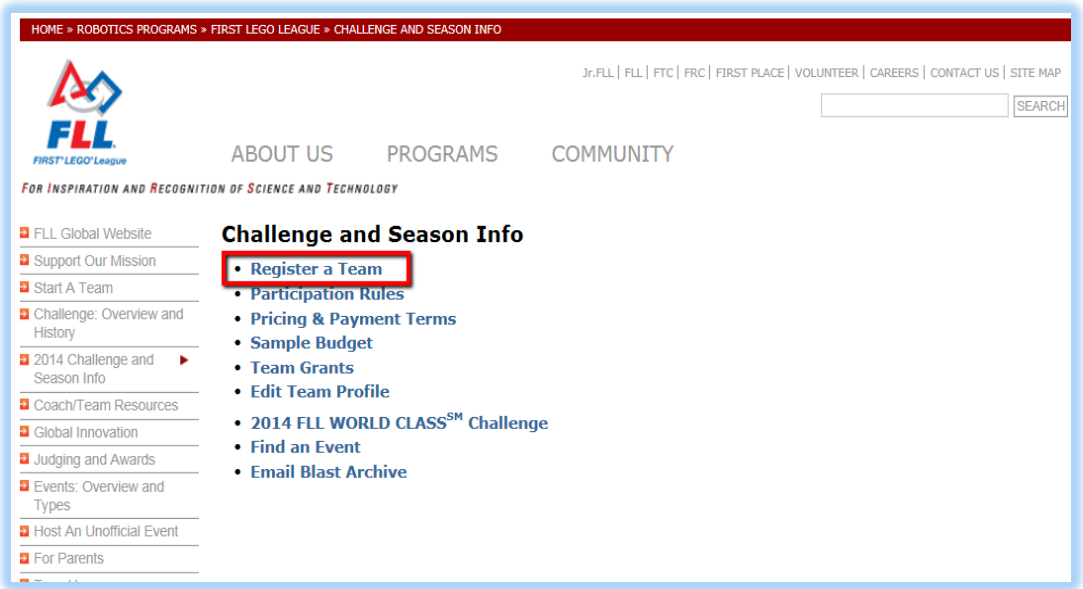
FIRST® LEGO® League

Team Registration Instructions

Navigate to the TIMS (Team Information Management System) homepage:
https://my.usfirst.org/fll/tims/site.lasso


Jr.FLL | FLL | FTC | FRC | FIRST PLACE | VOLUNTEER | CAREERS | CONTACT US | SITE MAP
SEARCH
ABOUT US
PROGRAMS
COMMUNITY
FOR INSPIRATION AND RECOGNITION OF SCIENCE AND TECHNOLOGY
FLL Global Website
Support Our Mission
Start A Team
Challenge: Overview and History
2014 Challenge and Season Info
Coach/Team Resources
Global Innovation
Judging and Awards
Events: Overview and Types
Host An Unofficial Event
For Parents
TeamUp
Marketing Tools
US and CAN Contacts
Donate
Gracious Professionals are simply good, smart people doing good, smart things.
- Dr. Woodie Flowers
FIRST EXECUTIVE ADVISORY BOARD CHAIRMAN
FIRST® LEGO® League (FLL®)
Grades 4-8 (ages 9-16; 9-14 in U.S./CAN/MEX)
Gracious Professionalism™ allows everyone to be a winner
1 2 3 4 5 6 7
WHAT FLL® TEAMS AND EVENTS ARE IN MY AREA?
Scholarships
Over $19 Million in College Scholarships for FIRST® Students
FIRST® PROGRESSION OF PROGRAMS
It's the Hardest Fun You'll Ever Have!


HOME » ROBOTICS PROGRAMS » FIRST LEGO LEAGUE » CHALLENGE AND SEASON INFO
Jr.FLL | FLL | FTC | FRC | FIRST PLACE | VOLUNTEER | CAREERS | CONTACT US | SITE MAP
SEARCH
ABOUT US
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Judging and Awards
Events: Overview and Types
Host An Unofficial Event
For Parents
Challenge and Season Info
Register a Team
Participation Rules
Pricing & Payment Terms
Sample Budget
Team Grants
Edit Team Profile
2014 FLL WORLD CLASS℠ Challenge
Find an Event
Email Blast Archive

Once you click "Register a Team" you will be brought to the registration login homepage.

FLL TIMS Homepage

SPORT FOR THE MIND!
Welcome to the 2014 FIRST® LEGO® League WORLD CLASS Season
Ask A Question
FLL WORLD class Learning Unleashed
The Team Information Management System (TIMS) is used by the Main (Lead Coach 1), Alternate (Lead Coach 2), and/or Purchaser team contacts to provide team information and register for events. All adults on the team can use TIMS to electronically sign their FIRST Consent & Release form. You must be at least 18 years of age to use this system.
If you have any questions, please contact us at fllteams@usfirst.org.
Important Registration Information
Please take the time to read the Important Registration Information.
This information will assist you with registration, ordering, and the event processes.
Registration
Registration will close when all slots are filled. This usually happens sometime after mid-September. Please note that FLL Materials (Robot Set and Field Setup Kit) must be ordered by this deadline, but are subject to product availability.
Also, please be aware that beginning this year and for subsequent years, there will be no team registration materials shipped. Registration materials will be electronic and can be found on our Resource Page.
Events
FLL team registration fee does not include participation in an event. The tournament application process varies by event and event participation fees will be set by and paid directly to the event organizer. Please see the Event Application section in TIMS to learn more.
Find FLL Events
Orders for Field Setup Kits, Robots, and Robot Accessories
All teams must pay for their team registration and have two screened coaches before they can order materials. Materials are ordered directly from LEGO Education. A link will be provided to LEGO Education's website once the team meets the above criteria.
Terms & Conditions | Payment Terms | Privacy Policy
Login
Already have your username? Login here.
Enter Login Email:
Enter Password:
Login
Forgot Your Password?
Create User Account

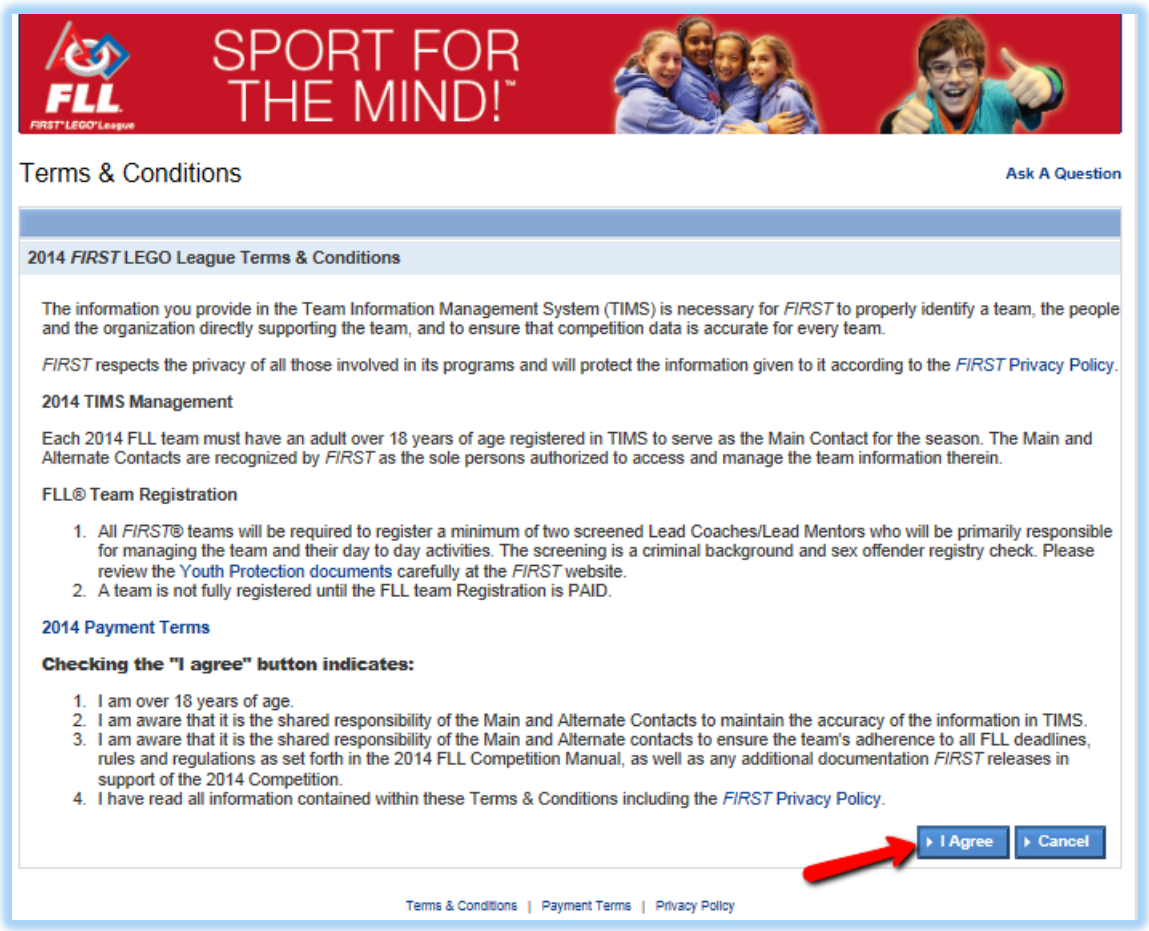
1. If you have already created an account, enter your email and password and click "Login". *If you do not remember your password you have the ability to click on "Forgot Your Password?"*

2. New users will need to create an account.

Creating an Account

If you do not already have an account, click “Create User Account” on the registration login page.

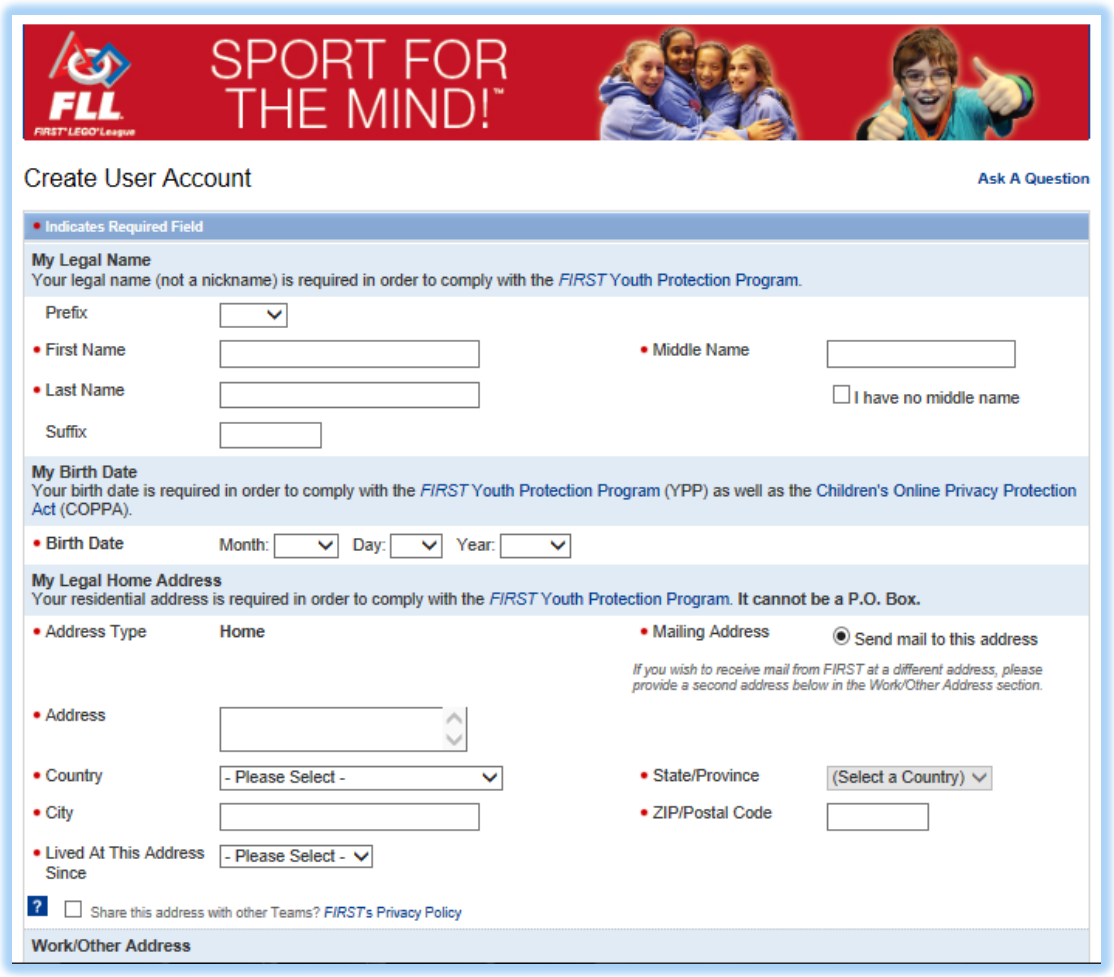
You will be directed to the 2014 *FIRST* LEGO League Terms & Conditions page. You will need to make sure that you have read the FLL Terms and Conditions as well as the *FIRST* Privacy Policy. Click on “I Agree” to continue.


FLL
FIRST LEGO League
SPORT FOR THE MIND!
Terms & Conditions
Ask A Question
2014 FIRST LEGO League Terms & Conditions
The information you provide in the Team Information Management System (TIMS) is necessary for FIRST to properly identify a team, the people and the organization directly supporting the team, and to ensure that competition data is accurate for every team.
FIRST respects the privacy of all those involved in its programs and will protect the information given to it according to the FIRST Privacy Policy.
2014 TIMS Management
Each 2014 FLL team must have an adult over 18 years of age registered in TIMS to serve as the Main Contact for the season. The Main and Alternate Contacts are recognized by FIRST as the sole persons authorized to access and manage the team information therein.
FLL® Team Registration
1. All FIRST® teams will be required to register a minimum of two screened Lead Coaches/Lead Mentors who will be primarily responsible for managing the team and their day to day activities. The screening is a criminal background and sex offender registry check. Please review the Youth Protection documents carefully at the FIRST website.
2. A team is not fully registered until the FLL team Registration is PAID.
2014 Payment Terms
Checking the "I agree" button indicates:
1. I am over 18 years of age.
2. I am aware that it is the shared responsibility of the Main and Alternate Contacts to maintain the accuracy of the information in TIMS.
3. I am aware that it is the shared responsibility of the Main and Alternate contacts to ensure the team's adherence to all FLL deadlines, rules and regulations as set forth in the 2014 FLL Competition Manual, as well as any additional documentation FIRST releases in support of the 2014 Competition.
4. I have read all information contained within these Terms & Conditions including the FIRST Privacy Policy.
I Agree
Cancel
Terms & Conditions | Payment Terms | Privacy Policy

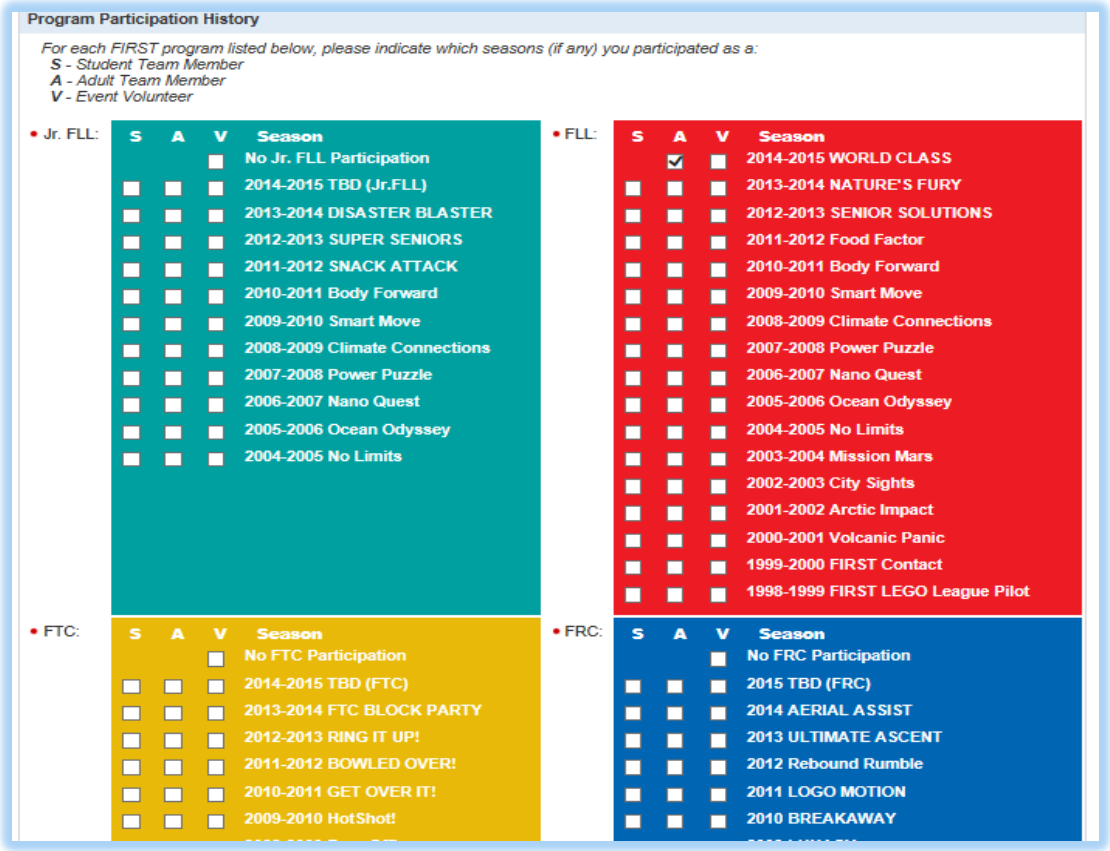
You will now be directed to the Youth Protection Program video. You must watch this video to continue the process of creating an account. Once the video ends you will continue to the next page automatically.

SPORT FOR THE MIND!
Youth Protection Program Video
Ask A Question
YPP
FIRST Youth Protection Video
YouTube
Youth Protection Program
SAFETY
FIRST
A TEAM EFFORT
You must watch the above video before you may continue.
Once the video is complete you will continue to the next page automatically.
Terms & Conditions | Payment Terms | Privacy Policy

You will be asked to complete all required fields indicated with a red dot to move forward with completing your user account.


FLL
FIRST LEGO League
SPORT FOR THE MIND!
Create User Account
Ask A Question
• Indicates Required Field
My Legal Name
Your legal name (not a nickname) is required in order to comply with the FIRST Youth Protection Program.
Prefix
• First Name
• Middle Name
• Last Name
I have no middle name
Suffix
My Birth Date
Your birth date is required in order to comply with the FIRST Youth Protection Program (YPP) as well as the Children's Online Privacy Protection Act (COPPA).
• Birth Date
Month:
Day:
Year:
My Legal Home Address
Your residential address is required in order to comply with the FIRST Youth Protection Program. It cannot be a P.O. Box.
• Address Type
Home
• Mailing Address
Send mail to this address
If you wish to receive mail from FIRST at a different address, please provide a second address below in the Work/Other Address section.
• Address
• Country
- Please Select -
• State/Province
(Select a Country)
• City
• ZIP/Postal Code
• Lived At This Address Since
- Please Select -
Share this address with other Teams? FIRST's Privacy Policy
Work/Other Address

Please indicate which programs and seasons you have participated in (if any). If you did not participate in a particular program, make sure you check off the box “No Participation”.



Program Participation History

For each FIRST program listed below, please indicate which seasons (if any) you participated as a:
***S** - Student Team Member*
***A** - Adult Team Member*
***V** - Event Volunteer*

• Jr. FLL:

S	A	V	Season
		☐	No Jr. FLL Participation
☐	☐	☐	2014-2015 TBD (Jr.FLL)
☐	☐	☐	2013-2014 DISASTER BLASTER
☐	☐	☐	2012-2013 SUPER SENIORS
☐	☐	☐	2011-2012 SNACK ATTACK
☐	☐	☐	2010-2011 Body Forward
☐	☐	☐	2009-2010 Smart Move
☐	☐	☐	2008-2009 Climate Connections
☐	☐	☐	2007-2008 Power Puzzle
☐	☐	☐	2006-2007 Nano Quest
☐	☐	☐	2005-2006 Ocean Odyssey
☐	☐	☐	2004-2005 No Limits

• FLL:

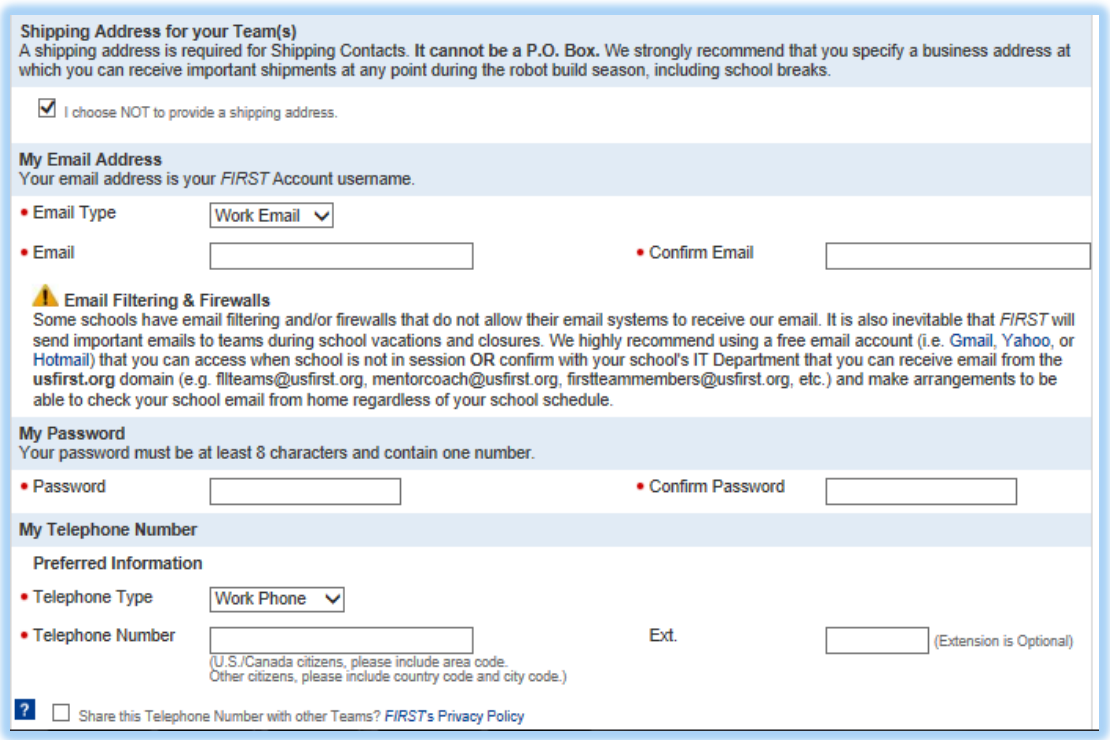
S	A	V	Season
	☑	☐	2014-2015 WORLD CLASS
☐	☐	☐	2013-2014 NATURE'S FURY
☐	☐	☐	2012-2013 SENIOR SOLUTIONS
☐	☐	☐	2011-2012 Food Factor
☐	☐	☐	2010-2011 Body Forward
☐	☐	☐	2009-2010 Smart Move
☐	☐	☐	2008-2009 Climate Connections
☐	☐	☐	2007-2008 Power Puzzle
☐	☐	☐	2006-2007 Nano Quest
☐	☐	☐	2005-2006 Ocean Odyssey
☐	☐	☐	2004-2005 No Limits
☐	☐	☐	2003-2004 Mission Mars
☐	☐	☐	2002-2003 City Sights
☐	☐	☐	2001-2002 Arctic Impact
☐	☐	☐	2000-2001 Volcanic Panic
☐	☐	☐	1999-2000 FIRST Contact
☐	☐	☐	1998-1999 FIRST LEGO League Pilot

• FTC:

S	A	V	Season
		☐	No FTC Participation
☐	☐	☐	2014-2015 TBD (FTC)
☐	☐	☐	2013-2014 FTC BLOCK PARTY
☐	☐	☐	2012-2013 RING IT UP!
☐	☐	☐	2011-2012 BOWLED OVER!
☐	☐	☐	2010-2011 GET OVER IT!
☐	☐	☐	2009-2010 HotShot!

• FRC:

S	A	V	Season
		☐	No FRC Participation
☐	☐	☐	2015 TBD (FRC)
☐	☐	☐	2014 AERIAL ASSIST
☐	☐	☐	2013 ULTIMATE ASCENT
☐	☐	☐	2012 Rebound Rumble
☐	☐	☐	2011 LOGO MOTION
☐	☐	☐	2010 BREAKAWAY



Shipping Address for your Team(s)
A shipping address is required for Shipping Contacts. **It cannot be a P.O. Box.** We strongly recommend that you specify a business address at which you can receive important shipments at any point during the robot build season, including school breaks.

☑ I choose NOT to provide a shipping address.

My Email Address
Your email address is your *FIRST* Account username.

• Email Type: Work Email

• Email: _____ • Confirm Email: _____

Email Filtering & Firewalls
Some schools have email filtering and/or firewalls that do not allow their email systems to receive our email. It is also inevitable that *FIRST* will send important emails to teams during school vacations and closures. We highly recommend using a free email account (i.e. Gmail, Yahoo, or Hotmail) that you can access when school is not in session OR confirm with your school's IT Department that you can receive email from the **usfirst.org** domain (e.g. flteams@usfirst.org, mentorcoach@usfirst.org, firstteammembers@usfirst.org, etc.) and make arrangements to be able to check your school email from home regardless of your school schedule.

My Password
Your password must be at least 8 characters and contain one number.

• Password: _____ • Confirm Password: _____

My Telephone Number

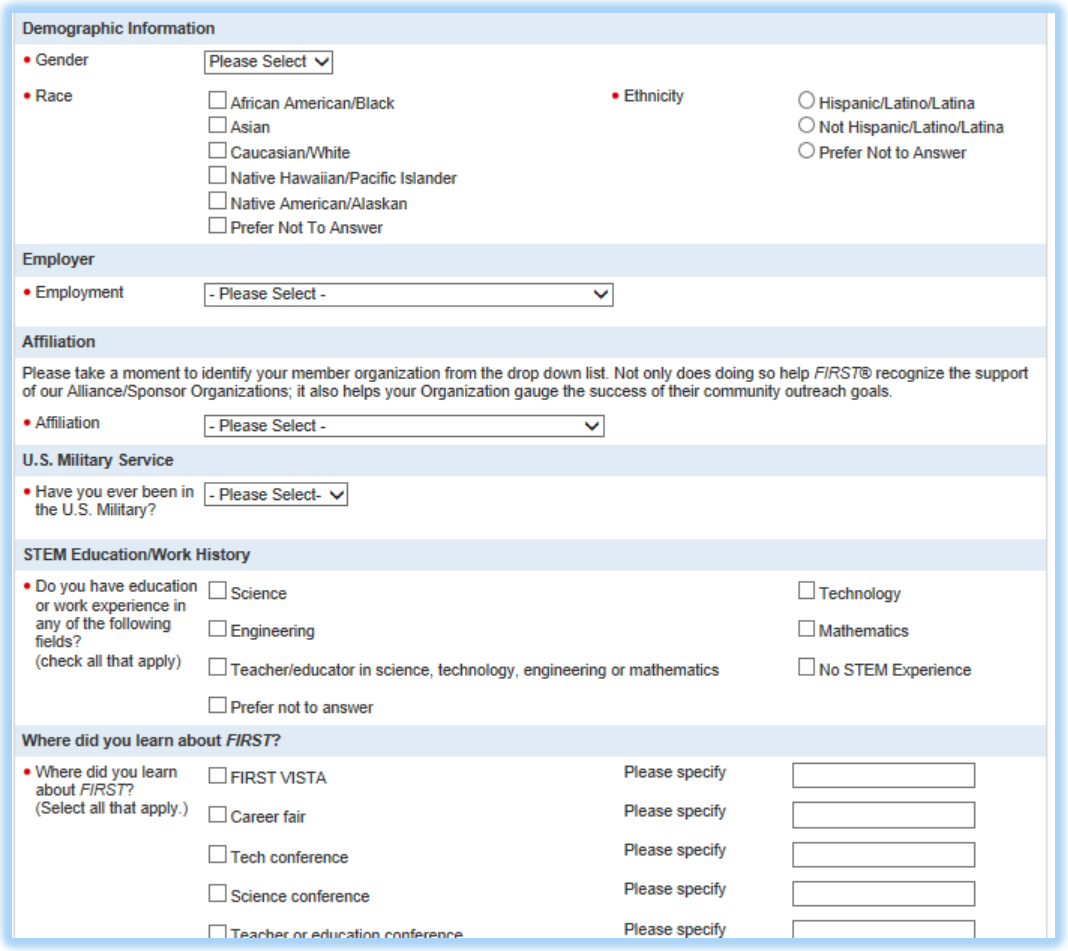
Preferred Information

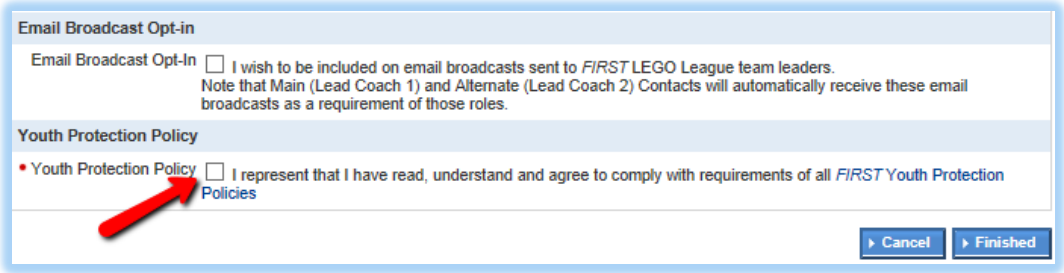
• Telephone Type: Work Phone

• Telephone Number: _____ Ext. _____ (Extension is Optional)
(U.S./Canada citizens, please include area code.
Other citizens, please include country code and city code.)

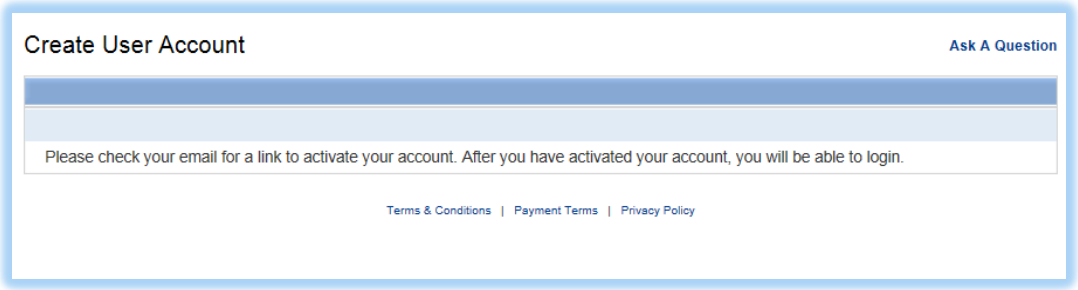
? ☐ Share this Telephone Number with other Teams? *FIRST*'s Privacy Policy

Once you have filled out all required fields including that you have read and agree with the *FIRST* Youth Protection Policy, click “Finished”.


Demographic Information
• Gender
Please Select
• Race
African American/Black
Asian
Caucasian/White
Native Hawaiian/Pacific Islander
Native American/Alaskan
Prefer Not To Answer
• Ethnicity
Hispanic/Latino/Latina
Not Hispanic/Latino/Latina
Prefer Not to Answer
Employer
• Employment
- Please Select -
Affiliation
Please take a moment to identify your member organization from the drop down list. Not only does doing so help FIRST® recognize the support of our Alliance/Sponsor Organizations; it also helps your Organization gauge the success of their community outreach goals.
• Affiliation
- Please Select -
U.S. Military Service
• Have you ever been in the U.S. Military?
- Please Select-
STEM Education/Work History
• Do you have education or work experience in any of the following fields? (check all that apply)
Science
Technology
Engineering
Mathematics
Teacher/educator in science, technology, engineering or mathematics
No STEM Experience
Prefer not to answer
Where did you learn about FIRST?
• Where did you learn about FIRST? (Select all that apply.)
FIRST VISTA
Career fair
Tech conference
Science conference
Teacher or education conference
Please specify

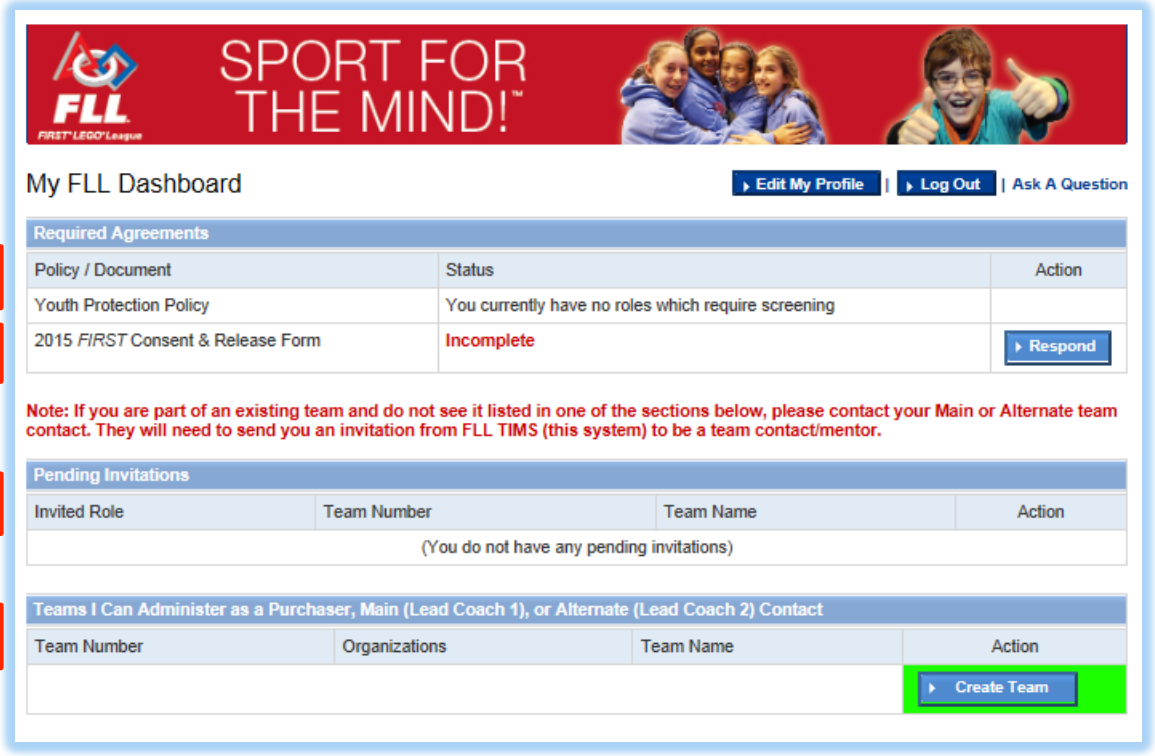

Email Broadcast Opt-in
Email Broadcast Opt-In
I wish to be included on email broadcasts sent to FIRST LEGO League team leaders.
Note that Main (Lead Coach 1) and Alternate (Lead Coach 2) Contacts will automatically receive these email broadcasts as a requirement of those roles.
Youth Protection Policy
• Youth Protection Policy
I represent that I have read, understand and agree to comply with requirements of all FIRST Youth Protection Policies
Cancel
Finished

The below screen will appear indicating that you will receive an e-mail to activate your account. Access your e-mail and follow the instructions. The e-mail will be sent to you by fllteams@usfirst.org


Create User Account
Ask A Question
Please check your email for a link to activate your account. After you have activated your account, you will be able to login.
Terms & Conditions | Payment Terms | Privacy Policy

Clicking on the link sent to your e-mail will activate your account and you will receive a second e-mail confirming the account has been activated. After clicking on the link from the first e-mail, you will be re-routed back to the TIMS welcome page (see page 3 for screen shot). Enter your e-mail and password you just created and click “Login”. This will bring you to your FLL Dashboard.

FLL Dashboard


SPORT FOR THE MIND!
My FLL Dashboard
Edit My Profile | Log Out | Ask A Question
Required Agreements
Policy / Document
Status
Action
Youth Protection Policy
You currently have no roles which require screening
2015 FIRST Consent & Release Form
Incomplete
Respond
Note: If you are part of an existing team and do not see it listed in one of the sections below, please contact your Main or Alternate team contact. They will need to send you an invitation from FLL TIMS (this system) to be a team contact/mentor.
Pending Invitations
Invited Role
Team Number
Team Name
Action
(You do not have any pending invitations)
Teams I Can Administer as a Purchaser, Main (Lead Coach 1), or Alternate (Lead Coach 2) Contact
Team Number
Organizations
Team Name
Action
Create Team
1
2
3
4

1 If you are the Purchaser of a team and are **not** going to be the Main or Alternate contact, you will not require screening per the Youth Protection Policy. If you will be taking on the role of the Main or Alternate Contact, you will go through the screening process once that role has been administered and can see if you have passed by viewing your status in section 1 indicated above.

2 If you have not yet completed the 2014 *FIRST* Consent and Release Form electronically, your status will show as "Incomplete". In order to complete your form electronically, you will need to click on the "Respond" button and accept for this season. Once you have done so, you will be re-directed back to your FLL Dashboard with a new status of "Accepted".

3 This section allows you to accept invitations sent by a Main or Alternate contact of a team. If you are not the Main or Alternate contact and you are part of an existing team and do not see the team number listed, you will need to reach out to the Main or Alternate contact of that team to send you an invitation.

4 This section allows you to manage current team(s) or to create a new team. Click on the "Create Team" button to move forward with the process of creating a brand new FLL team.

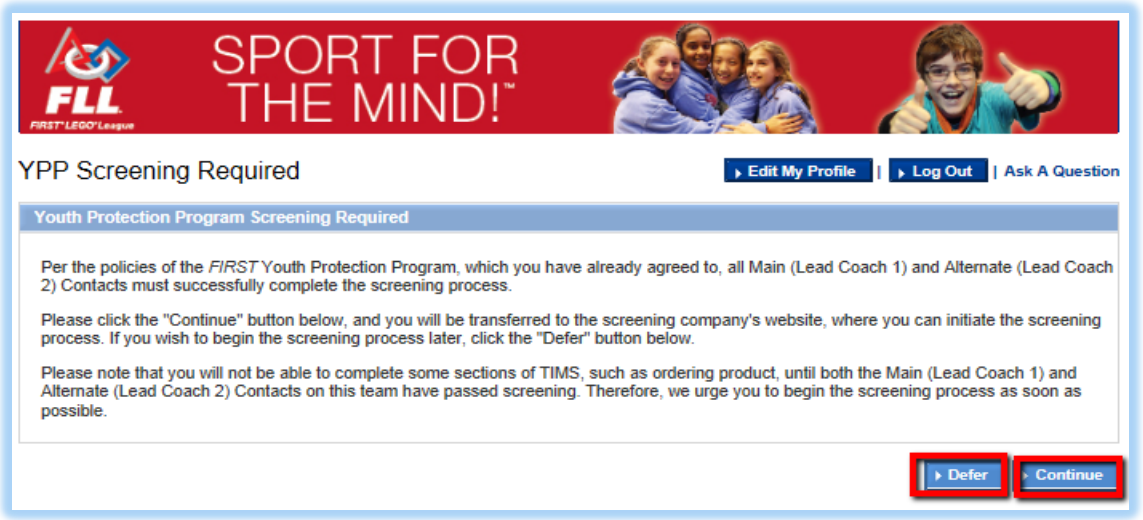
Creating a team

Once you click “Create Team” on your FLL Dashboard, you will be asked to identify which role you will serve for that team. Each role is defined and lists the capabilities you will have in the system. For the purpose of this guide, I will indicate myself as a Main Contact (this will give me full rights in administering the team and will take me through the YPP screening process.)

SPORT FOR THE MIND!
Create Team Information
Edit My Profile | Log Out | Ask A Question
Create New Team
Please specify which role you will serve for this team:
My roles
Main (Lead Coach 1) Contact
For adults who Coach the team
Full rights to administer the team (including payment and invites)
Subject to Youth Protection Policies (YPP)
Purchaser Contact
For team sponsors who do not Coach the team
Limited access to team administration functions:
Can pay for team registration
Can invite Main (Lead Coach 1) and Alternate (Lead Coach 2) Contacts
Cancel
Create New Team

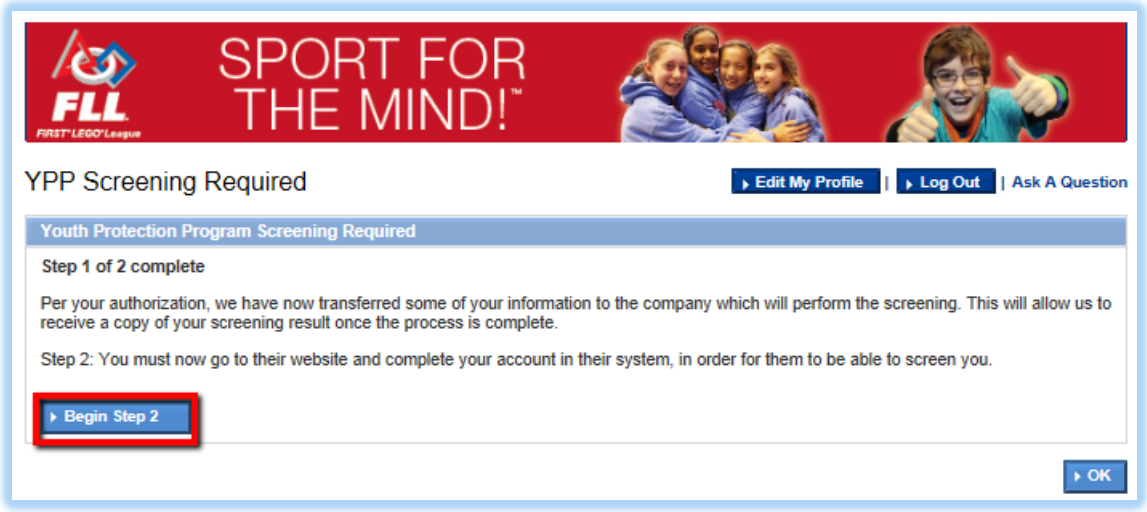
Once you have indicated your role, click “Create New Team”. This will trigger you to be given a temporary team number. Please note that this number is only temporary and will change once the registration is paid in full.

If you indicated yourself as the Purchaser, you will NOT need to go through the Youth Protection Screening process shown below.

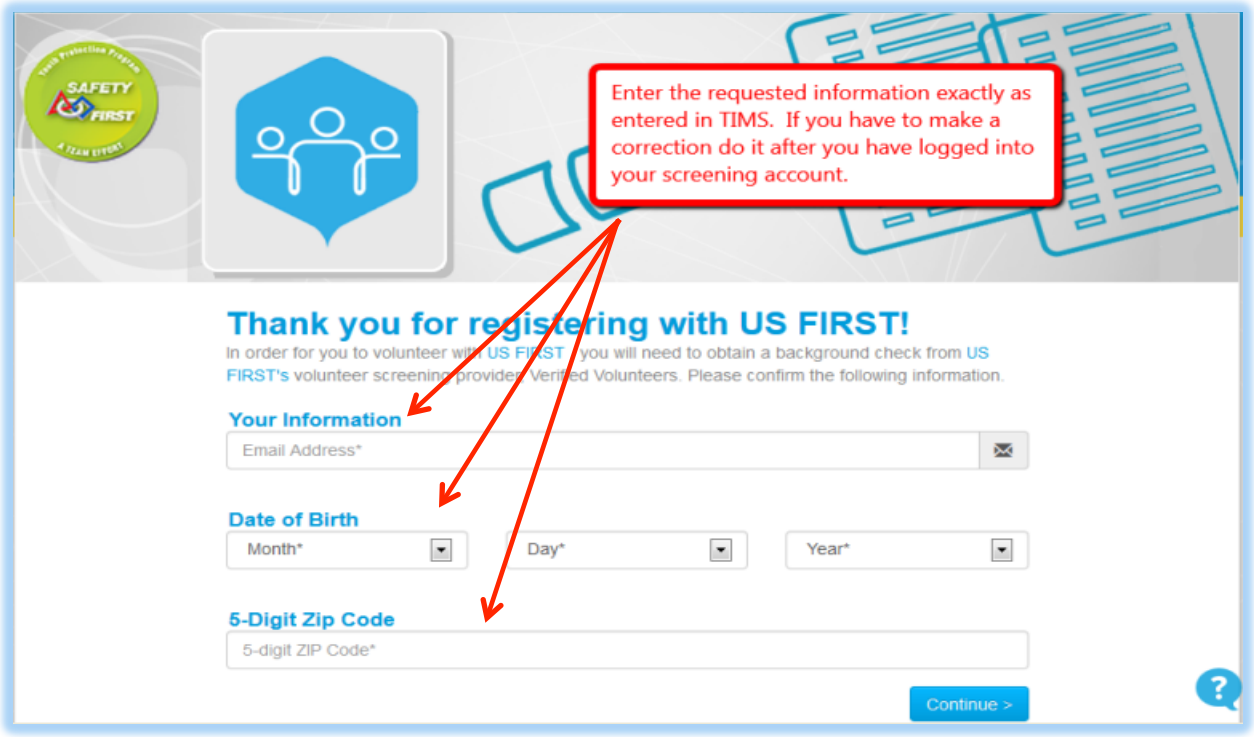

SPORT FOR THE MIND!
YPP Screening Required
Edit My Profile | Log Out | Ask A Question
Youth Protection Program Screening Required
Per the policies of the FIRST Youth Protection Program, which you have already agreed to, all Main (Lead Coach 1) and Alternate (Lead Coach 2) Contacts must successfully complete the screening process.
Please click the "Continue" button below, and you will be transferred to the screening company's website, where you can initiate the screening process. If you wish to begin the screening process later, click the "Defer" button below.
Please note that you will not be able to complete some sections of TIMS, such as ordering product, until both the Main (Lead Coach 1) and Alternate (Lead Coach 2) Contacts on this team have passed screening. Therefore, we urge you to begin the screening process as soon as possible.
Defer
Continue

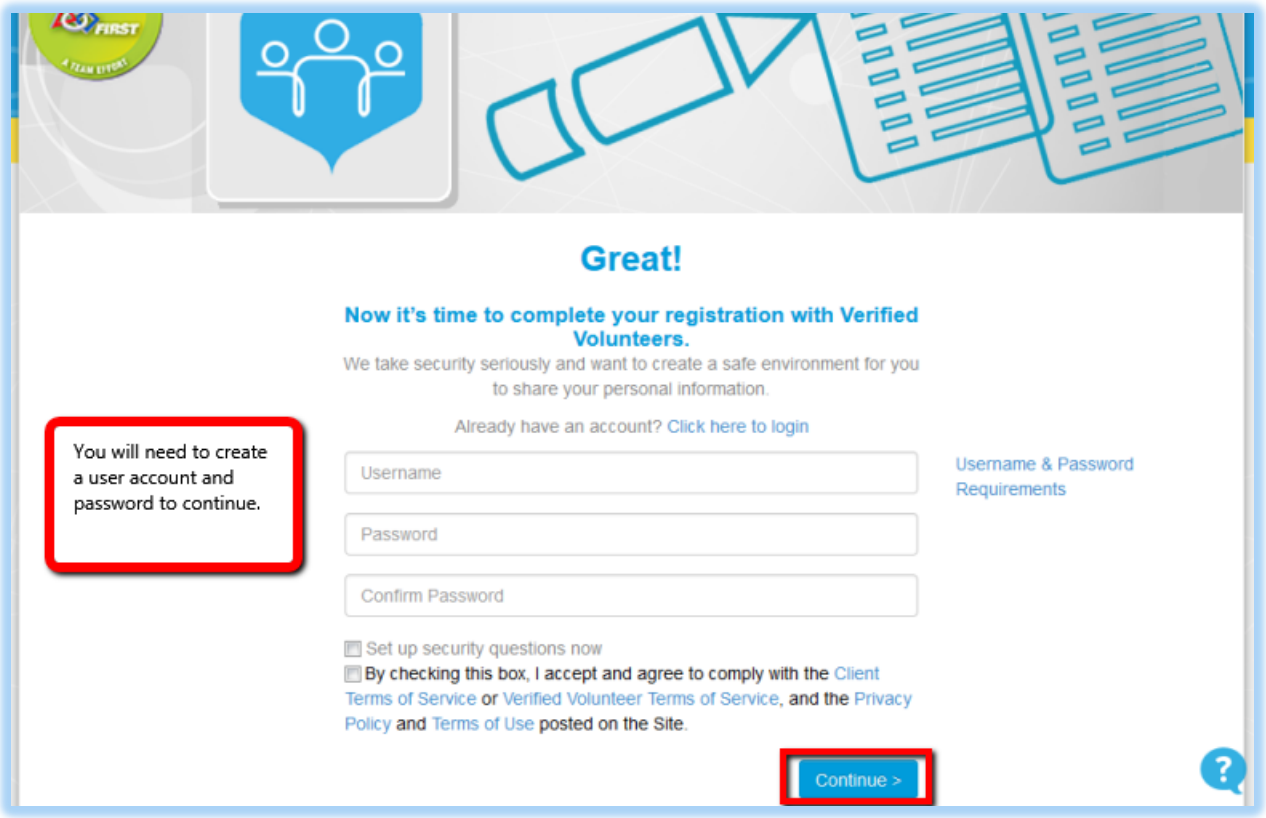
Screening Process

Once you click “Continue” for the required Youth Protection Screening, you will be prompted to the page indicated below. Clicking on “Begin Step 2” will trigger you to be re-routed to the website of the company who completes your screening process.

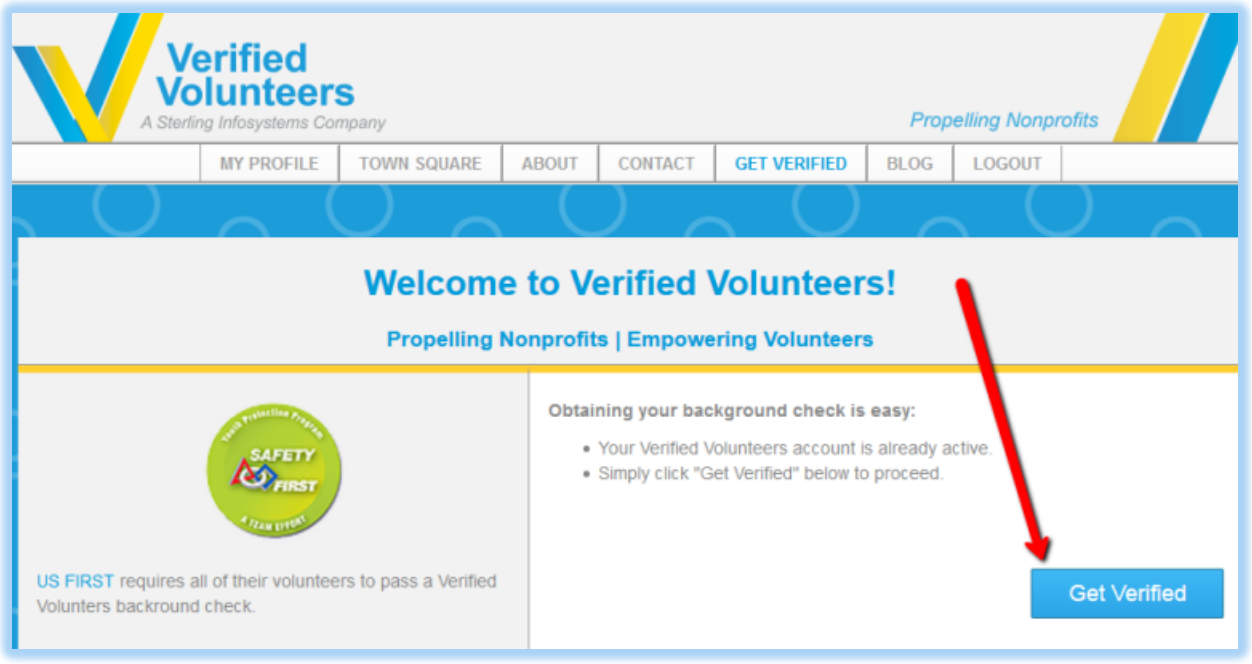

SPORT FOR THE MIND!
YPP Screening Required
Edit My Profile | Log Out | Ask A Question
Youth Protection Program Screening Required
Step 1 of 2 complete
Per your authorization, we have now transferred some of your information to the company which will perform the screening. This will allow us to receive a copy of your screening result once the process is complete.
Step 2: You must now go to their website and complete your account in their system, in order for them to be able to screen you.
Begin Step 2
OK

You will be brought to the verification site where you will begin the screening process.


Enter the requested information exactly as entered in TIMS. If you have to make a correction do it after you have logged into your screening account.
Thank you for registering with US FIRST!
In order for you to volunteer with US FIRST, you will need to obtain a background check from US FIRST's volunteer screening provider, Verified Volunteers. Please confirm the following information.
Your Information
Email Address*
Date of Birth
Month*
Day*
Year*
5-Digit Zip Code
5-digit ZIP Code*
Continue >

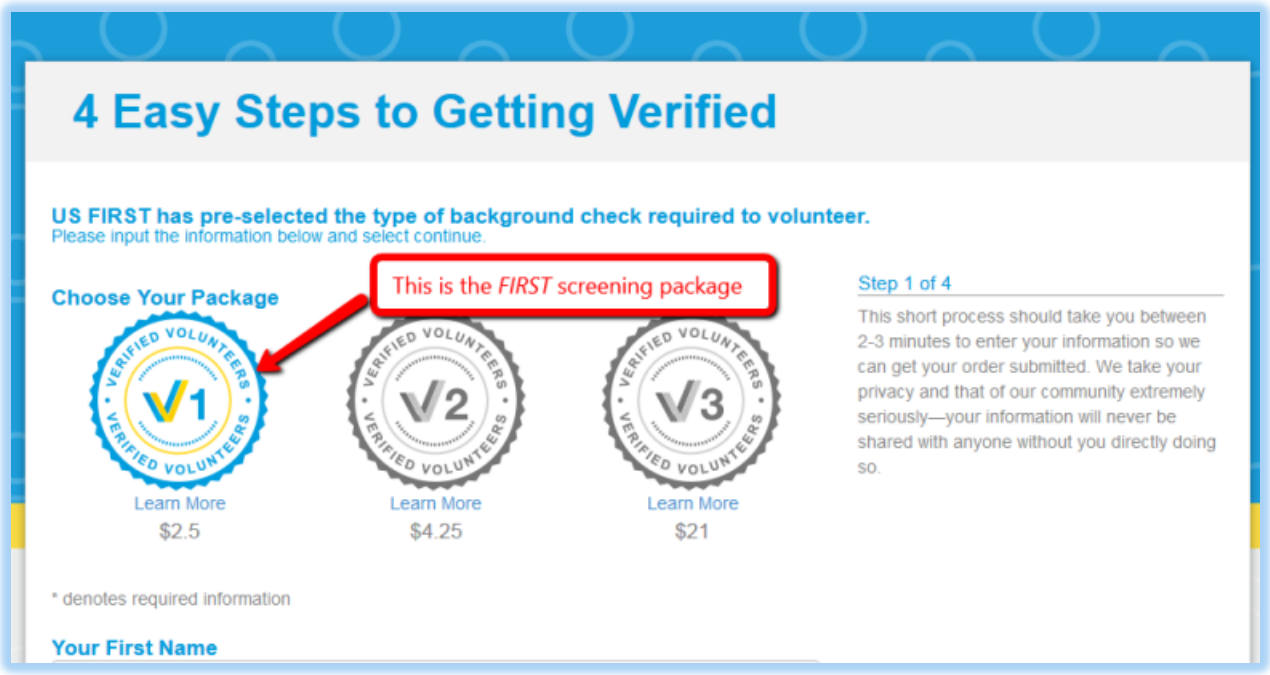

Great!
Now it's time to complete your registration with Verified Volunteers.
We take security seriously and want to create a safe environment for you to share your personal information.
Already have an account? Click here to login
You will need to create a user account and password to continue.
Username
Password
Confirm Password
Username & Password Requirements
Set up security questions now
By checking this box, I accept and agree to comply with the Client Terms of Service or Verified Volunteer Terms of Service, and the Privacy Policy and Terms of Use posted on the Site.
Continue >

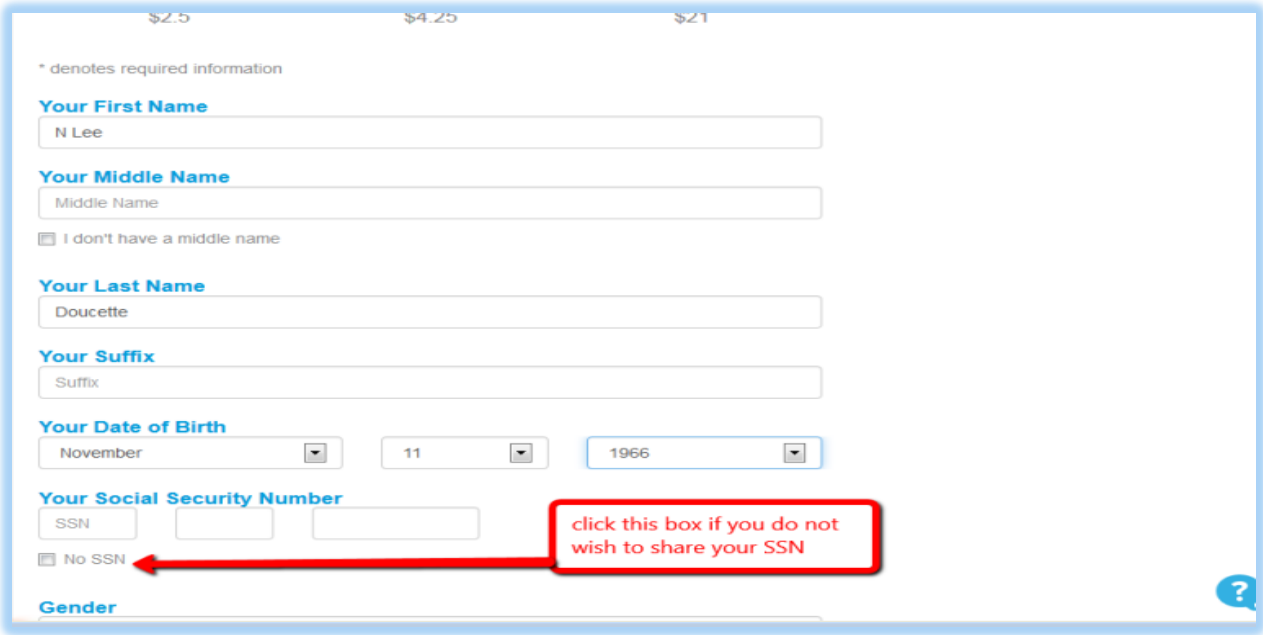
Once you have created your user account and have clicked “Continue” you will be asked to get verified.



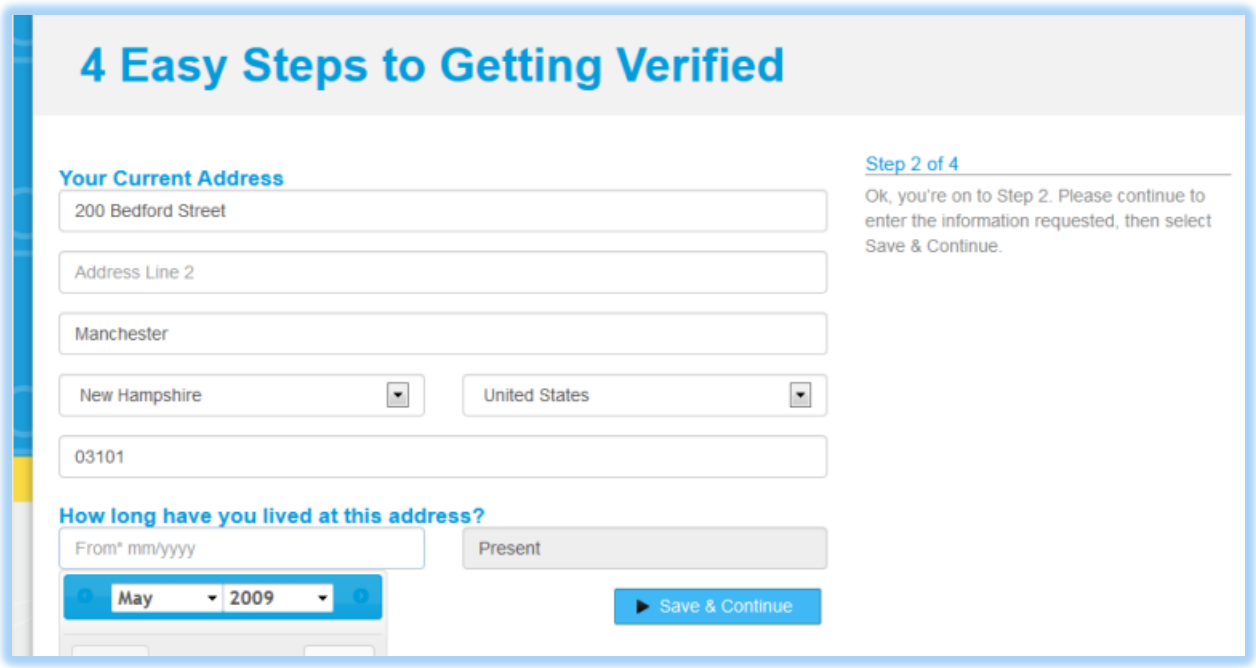
You will now go through a 4 step process to become verified.

Steps 1 - Select your package. One has already been pre-selected by US FIRST for you.

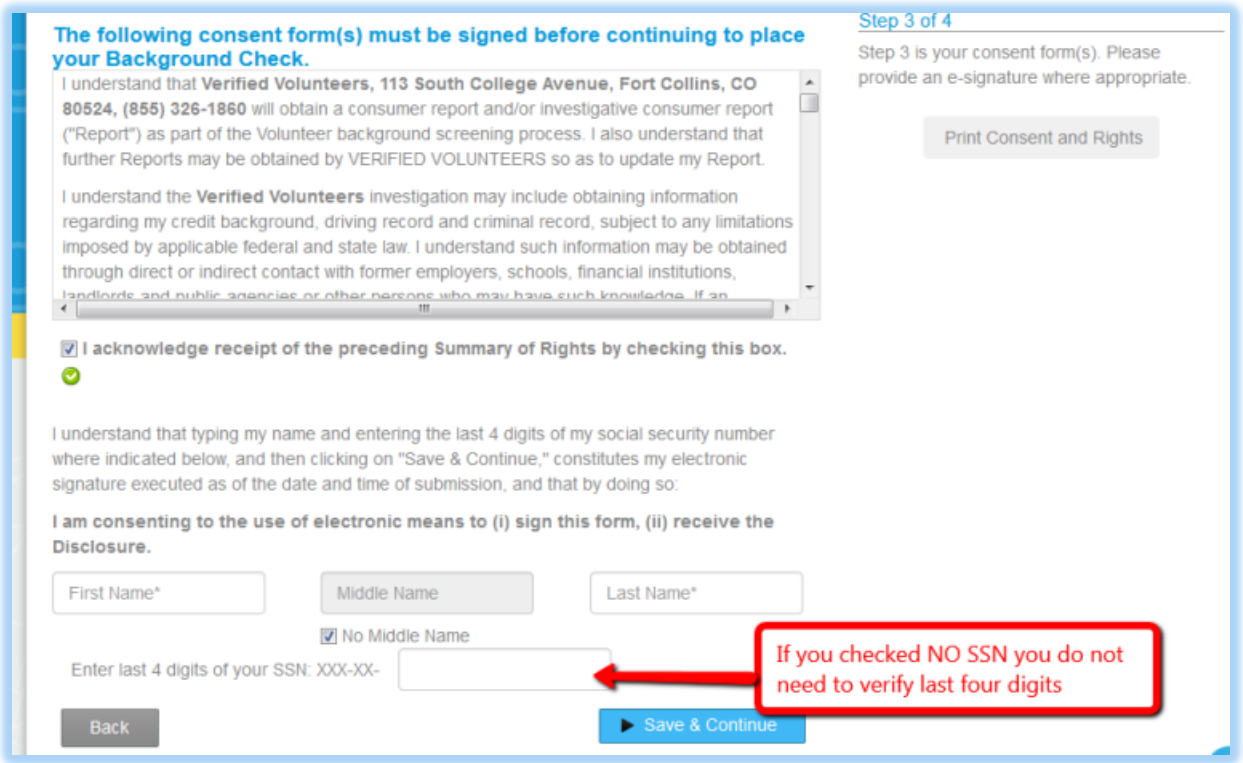

4 Easy Steps to Getting Verified
US FIRST has pre-selected the type of background check required to volunteer.
Please input the information below and select continue.
Choose Your Package
This is the FIRST screening package
V1
V2
V3
Learn More
$2.5
Learn More
$4.25
Learn More
$21
Step 1 of 4
This short process should take you between 2-3 minutes to enter your information so we can get your order submitted. We take your privacy and that of our community extremely seriously—your information will never be shared with anyone without you directly doing so.
* denotes required information
Your First Name



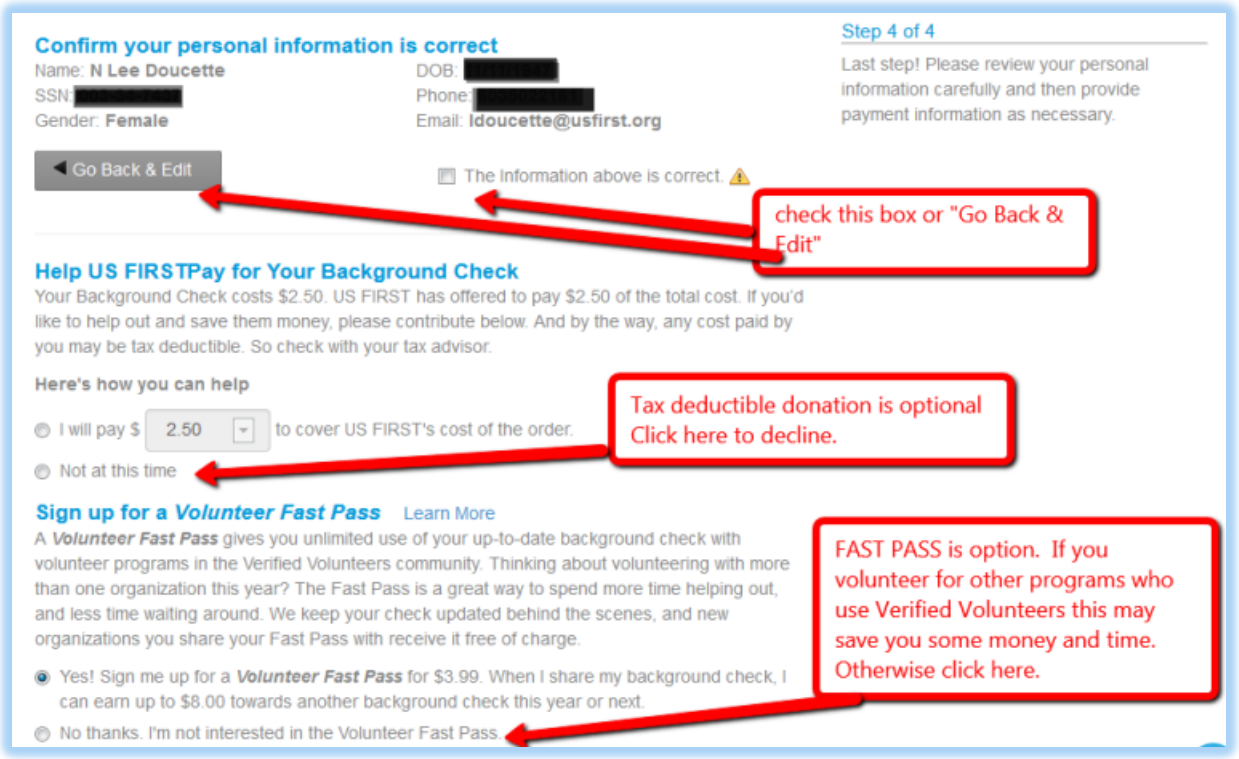
Step 2 – Enter required information. Click “Save & Continue” once complete.

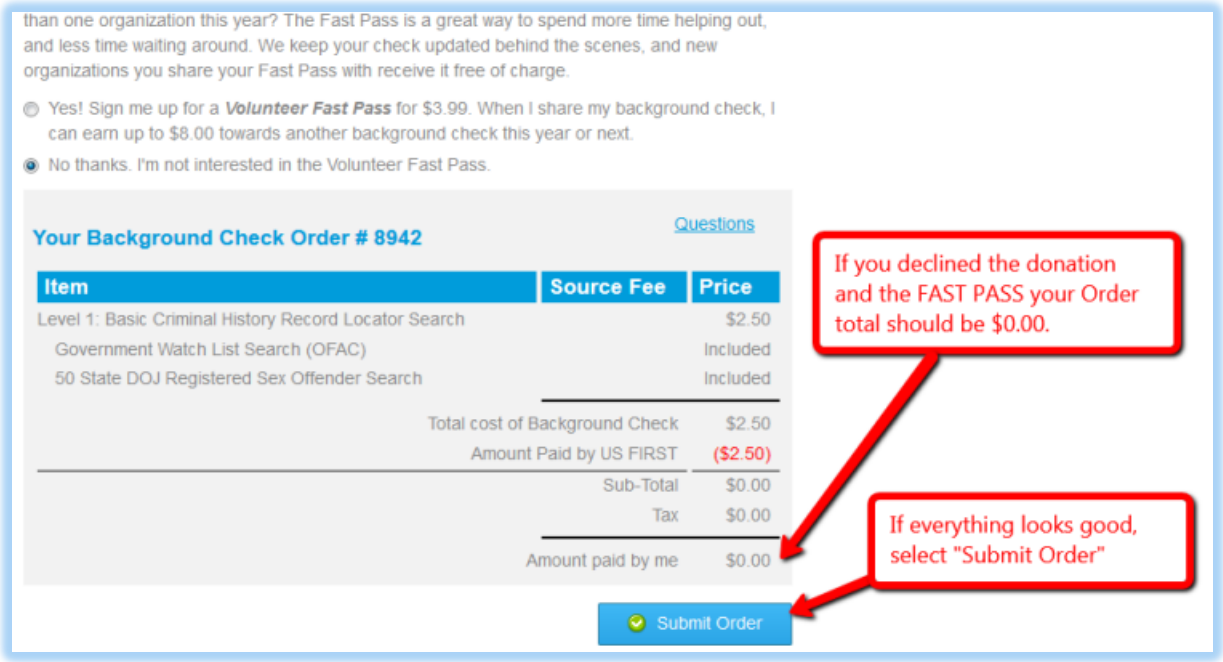


Step 3 – Consent Form

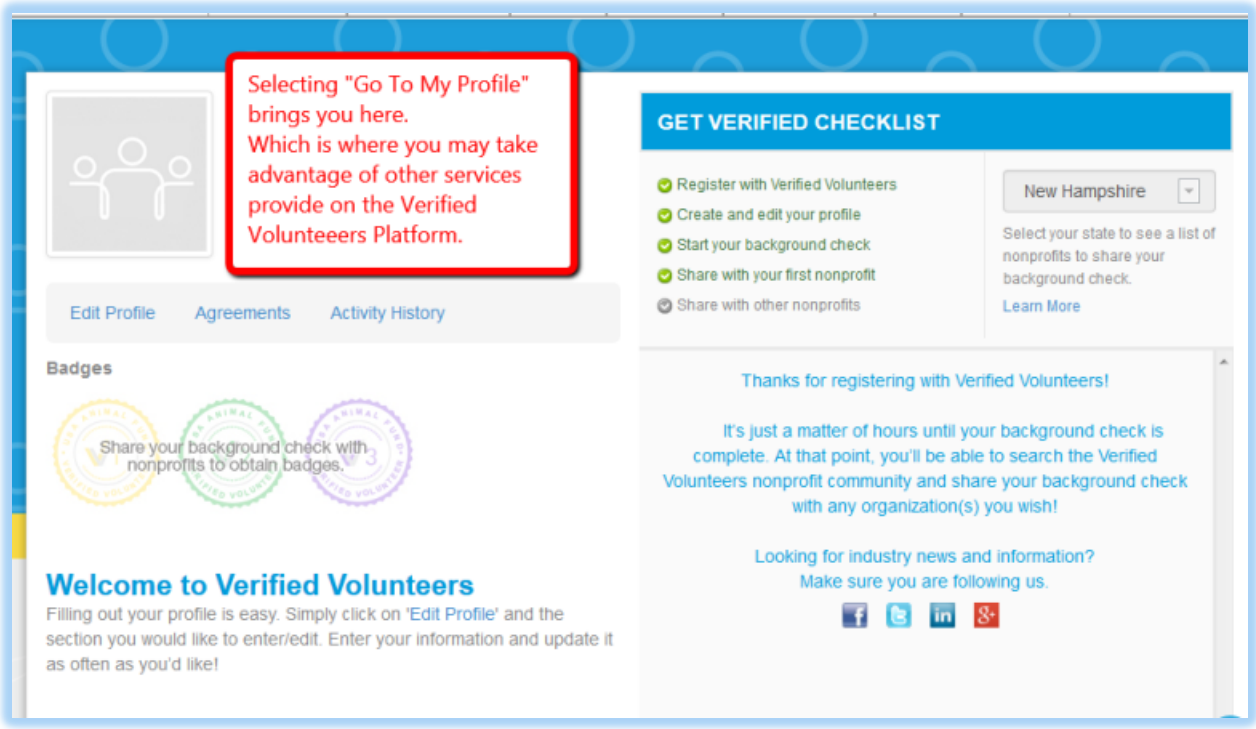

The following consent form(s) must be signed before continuing to place your Background Check.
I understand that Verified Volunteers, 113 South College Avenue, Fort Collins, CO 80524, (855) 326-1860 will obtain a consumer report and/or investigative consumer report ("Report") as part of the Volunteer background screening process. I also understand that further Reports may be obtained by VERIFIED VOLUNTEERS so as to update my Report.
I understand the Verified Volunteers investigation may include obtaining information regarding my credit background, driving record and criminal record, subject to any limitations imposed by applicable federal and state law. I understand such information may be obtained through direct or indirect contact with former employers, schools, financial institutions,
I acknowledge receipt of the preceding Summary of Rights by checking this box.
I understand that typing my name and entering the last 4 digits of my social security number where indicated below, and then clicking on "Save & Continue," constitutes my electronic signature executed as of the date and time of submission, and that by doing so:
I am consenting to the use of electronic means to (i) sign this form, (ii) receive the Disclosure.
First Name*
Middle Name
Last Name*
No Middle Name
Enter last 4 digits of your SSN: XXX-XX-
If you checked NO SSN you do not need to verify last four digits
Back
Save & Continue
Step 3 of 4
Step 3 is your consent form(s). Please provide an e-signature where appropriate.
Print Consent and Rights

Step 4 – Confirm the personal information you provided is correct.


Confirm your personal information is correct
Name: N Lee Doucette
DOB: [redacted]
SSN: [redacted]
Phone: [redacted]
Gender: Female
Email: ldoucette@usfirst.org
Step 4 of 4
Last step! Please review your personal information carefully and then provide payment information as necessary.
Go Back & Edit
The Information above is correct.
check this box or "Go Back & Edit"
Help US FIRSTPay for Your Background Check
Your Background Check costs $2.50. US FIRST has offered to pay $2.50 of the total cost. If you'd like to help out and save them money, please contribute below. And by the way, any cost paid by you may be tax deductible. So check with your tax advisor.
Here's how you can help
I will pay $ 2.50 to cover US FIRST's cost of the order.
Not at this time
Tax deductible donation is optional Click here to decline.
Sign up for a Volunteer Fast Pass
Learn More
A Volunteer Fast Pass gives you unlimited use of your up-to-date background check with volunteer programs in the Verified Volunteers community. Thinking about volunteering with more than one organization this year? The Fast Pass is a great way to spend more time helping out, and less time waiting around. We keep your check updated behind the scenes, and new organizations you share your Fast Pass with receive it free of charge.
Yes! Sign me up for a Volunteer Fast Pass for $3.99. When I share my background check, I can earn up to $8.00 towards another background check this year or next.
No thanks. I'm not interested in the Volunteer Fast Pass.
FAST PASS is option. If you volunteer for other programs who use Verified Volunteers this may save you some money and time. Otherwise click here.


than one organization this year? The Fast Pass is a great way to spend more time helping out, and less time waiting around. We keep your check updated behind the scenes, and new organizations you share your Fast Pass with receive it free of charge.
Yes! Sign me up for a Volunteer Fast Pass for $3.99. When I share my background check, I can earn up to $8.00 towards another background check this year or next.
No thanks. I'm not interested in the Volunteer Fast Pass.
Questions
Your Background Check Order # 8942
Item
Source Fee
Price
Level 1: Basic Criminal History Record Locator Search $2.50
Government Watch List Search (OFAC) Included
50 State DOJ Registered Sex Offender Search Included
Total cost of Background Check $2.50
Amount Paid by US FIRST ($2.50)
Sub-Total $0.00
Tax $0.00
Amount paid by me $0.00
If you declined the donation and the FAST PASS your Order total should be $0.00.
If everything looks good, select "Submit Order"
Submit Order

Verified Volunteers
A Sterling Infosystems Company
Propelling Nonprofits
MY PROFILE
TOWN SQUARE
ABOUT
CONTACT
GET VERIFIED
BLOG
LOGOUT
order number
Congrats!
You're one step closer to becoming a Verified Volunteer.
Your background check has been ordered. You can view the status of your order at any time simply by viewing your profile. Just so there's no confusion, we'll send you an email when US FIRST has reviewed your Background Check!
Order Number: 8942 - 9127346
return to profile
Go to My Profile

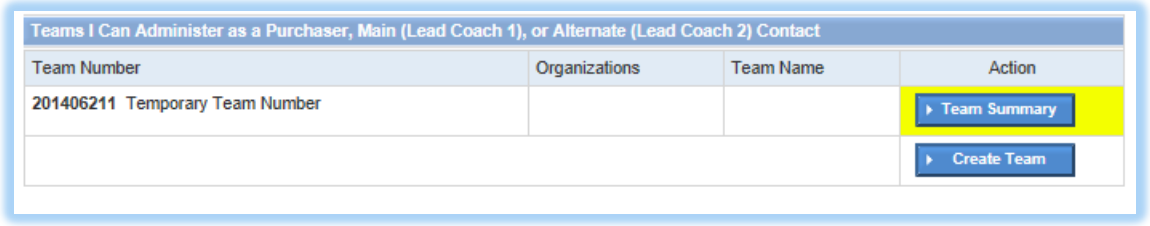

Selecting "Go To My Profile" brings you here.
Which is where you may take advantage of other services provide on the Verified Volunteeers Platform.
GET VERIFIED CHECKLIST
Register with Verified Volunteers
Create and edit your profile
Start your background check
Share with your first nonprofit
Share with other nonprofits
New Hampshire
Select your state to see a list of nonprofits to share your background check.
Learn More
Edit Profile
Agreements
Activity History
Badges
Share your background check with nonprofits to obtain badges.
Thanks for registering with Verified Volunteers!
It's just a matter of hours until your background check is complete. At that point, you'll be able to search the Verified Volunteers nonprofit community and share your background check with any organization(s) you wish!
Looking for industry news and information?
Make sure you are following us.
Welcome to Verified Volunteers
Filling out your profile is easy. Simply click on 'Edit Profile' and the section you would like to enter/edit. Enter your information and update it as often as you'd like!

Once you log back into your TIMS account, you will now be able to see your screening status in the Youth Protection section of your FLL Dashboard. This section is shown on page 2 of this guide.

Team Summary Page

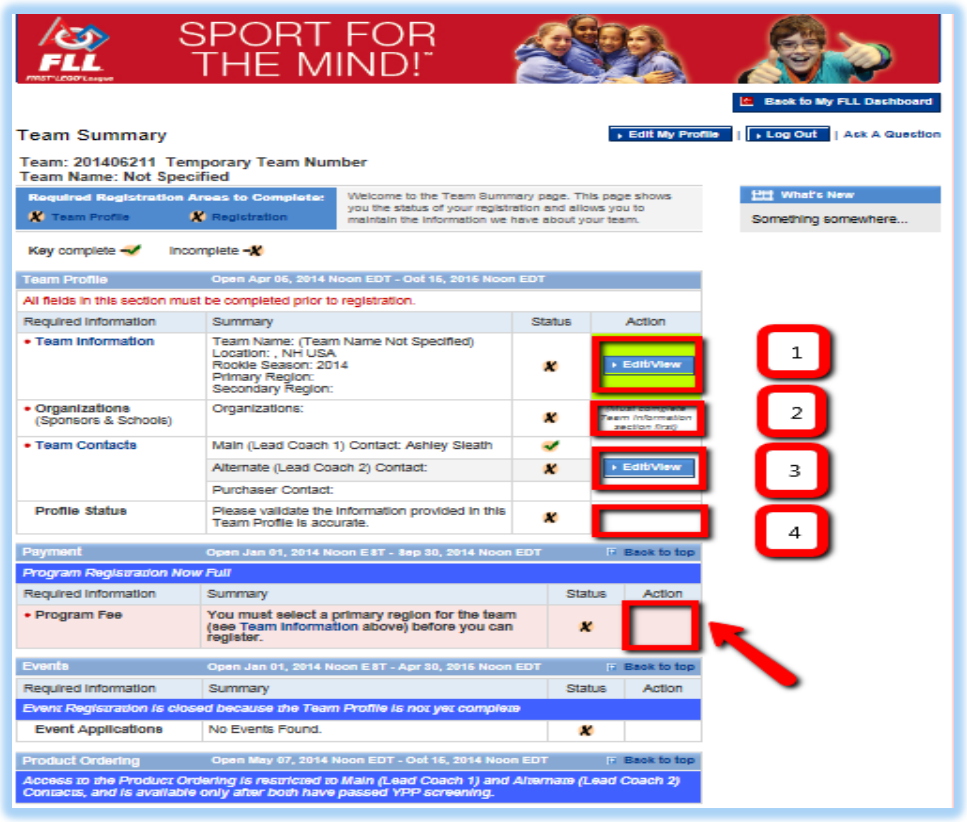
When you log back into your TIMS account: **https://my.usfirst.org/fll/tims/site.lasso**, you will be brought to your FLL Dashboard. You will now see under "Teams I Can Administer" your Temporary Team Number.

Click on "Team Summary" to continue the registration process. The next page is where you will enter the Team name, School information, and additional contact information.



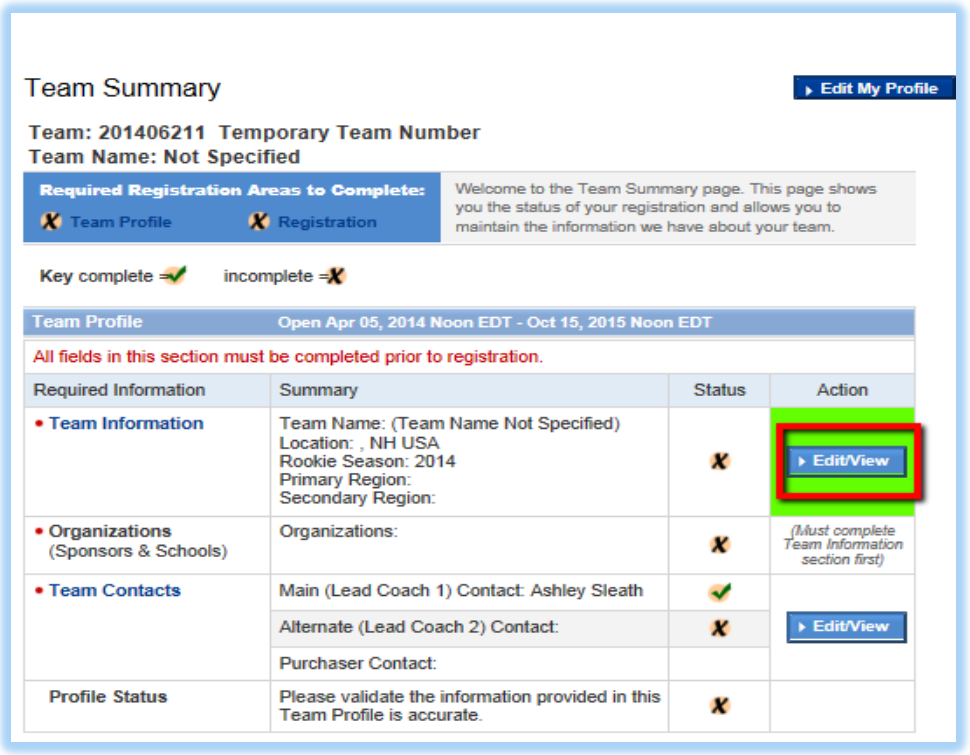
In order to pay for your team registration, you must first complete all required fields in the "Team Profile" section. Once you have completed a section you will be brought back to your Team Summary page where you can continue completing the next steps. Once a step is complete, you will see a green checkmark in the status section of that particular field.

Key complete = ✓ incomplete = ✗

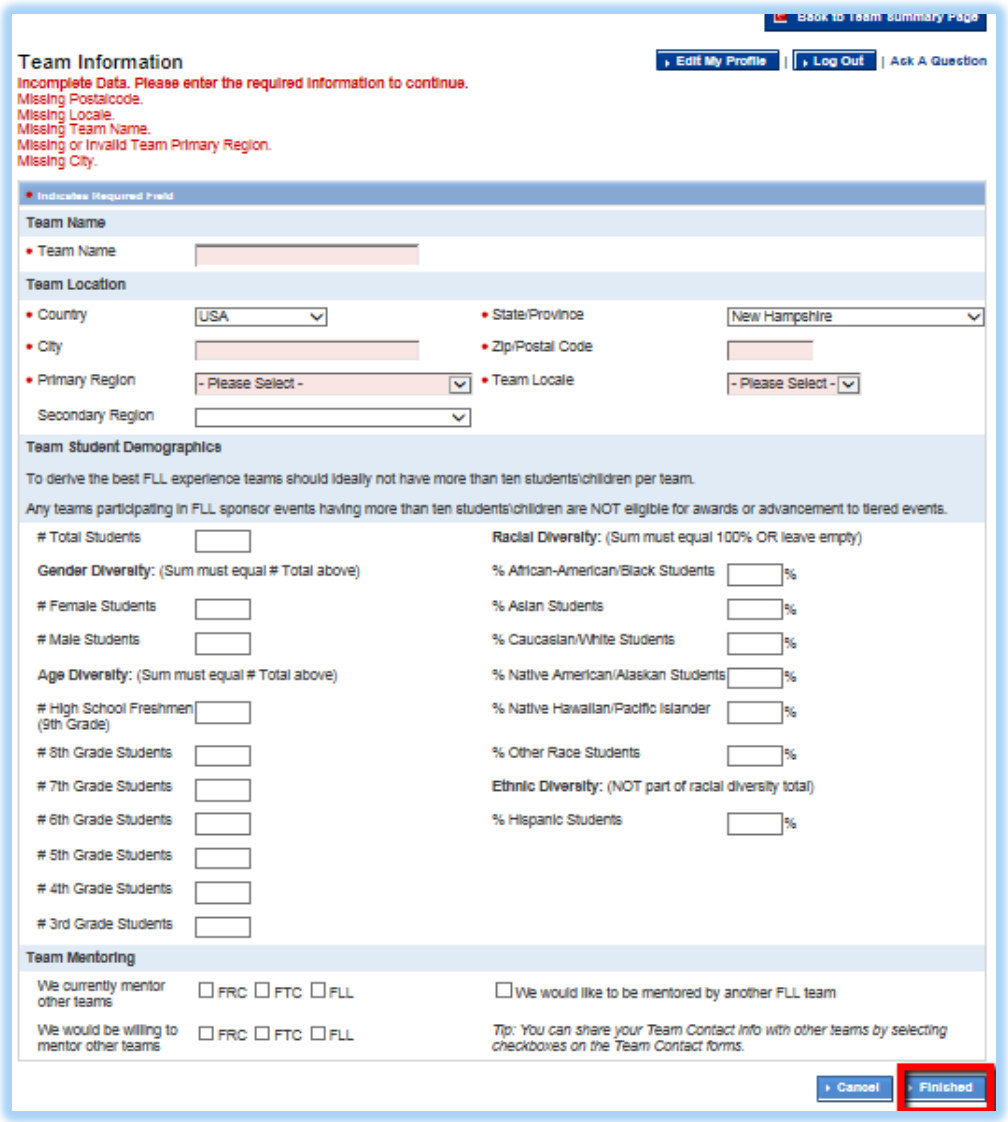

SPORT FOR THE MIND!
Back to My FLL Dashboard
Team Summary
Edit My Profile
Log Out
Ask A Question
Team: 201406211 Temporary Team Number
Team Name: Not Specified
Required Registration Areas to Complete:
Team Profile
Registration
Welcome to the Team Summary page. This page shows you the status of your registration and allows you to maintain the information we have about your team.
What's New
Something somewhere...
Key complete
Incomplete
Team Profile
Open Apr 06, 2014 Noon EDT - Oct 15, 2015 Noon EDT
All fields in this section must be completed prior to registration.
Required Information
Summary
Status
Action
Team Information
Team Name: (Team Name Not Specified)
Location: , NH USA
Rookie Season: 2014
Primary Region:
Secondary Region:
Edit/View
Organizations (Sponsors & Schools)
Organizations:
Team Contacts
Main (Lead Coach 1) Contact: Ashley Sleath
Alternate (Lead Coach 2) Contact:
Edit/View
Purchaser Contact:
Profile Status
Please validate the information provided in this Team Profile is accurate.
1
2
3
4
Payment
Open Jan 01, 2014 Noon E ST - Sep 30, 2014 Noon EDT
Back to top
Program Registration Now Full
Program Fee
You must select a primary region for the team (see Team Information above) before you can register.
Events
Open Jan 01, 2014 Noon E ST - Apr 30, 2015 Noon EDT
Event Registration is closed because the Team Profile is not yet complete
Event Applications
No Events Found.
Product Ordering
Open May 07, 2014 Noon EDT - Oct 15, 2014 Noon EDT
Access to the Product Ordering is restricted to Main (Lead Coach 1) and Alternate (Lead Coach 2) Contacts, and is available only after both have passed YPP screening.

1. Team Information

You will first need to complete the “Team Information” section. Click on the “Edit/view” button in that action field to continue.

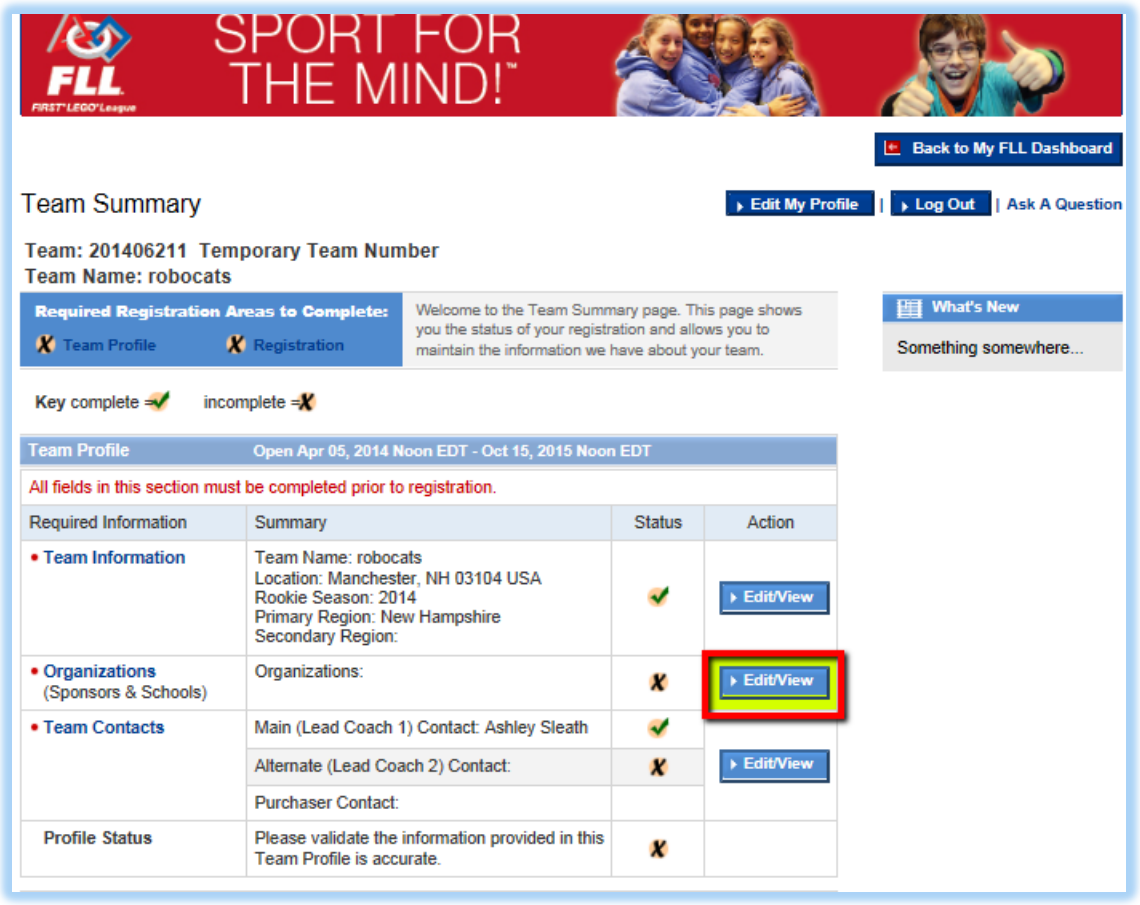

Team Summary
Edit My Profile
Team: 201406211 Temporary Team Number
Team Name: Not Specified
Required Registration Areas to Complete:
Team Profile
Registration
Welcome to the Team Summary page. This page shows you the status of your registration and allows you to maintain the information we have about your team.
Key complete =
incomplete =
Team Profile
Open Apr 05, 2014 Noon EDT - Oct 15, 2015 Noon EDT
All fields in this section must be completed prior to registration.
Required Information
Summary
Status
Action
Team Information
Team Name: (Team Name Not Specified)
Location: , NH USA
Rookie Season: 2014
Primary Region:
Secondary Region:
Edit/View
Organizations
(Sponsors & Schools)
Organizations:
(Must complete Team Information section first)
Team Contacts
Main (Lead Coach 1) Contact: Ashley Sleath
Alternate (Lead Coach 2) Contact:
Edit/View
Purchaser Contact:
Profile Status
Please validate the information provided in this Team Profile is accurate.

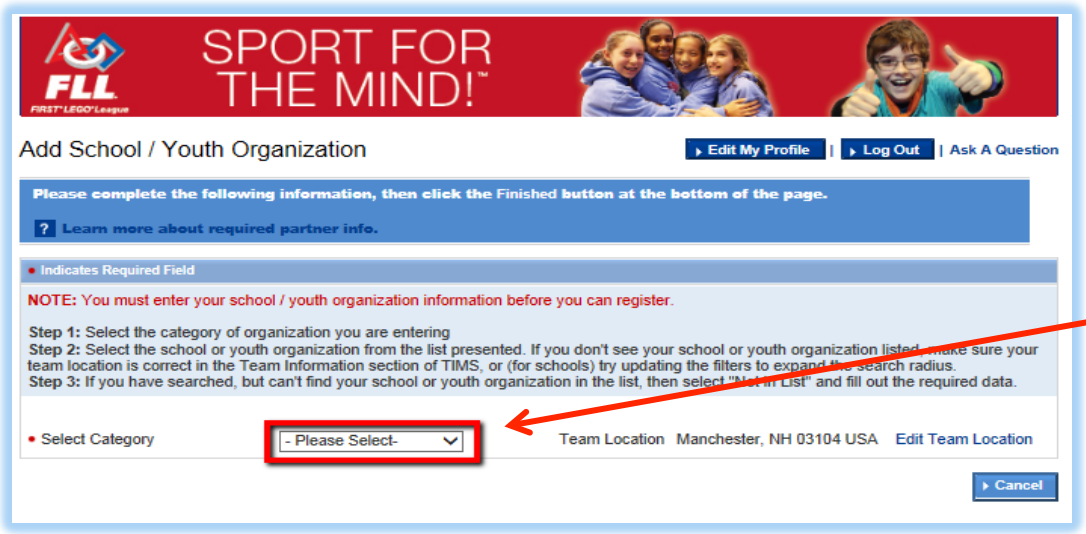
Enter all team specific information into these fields, and make sure that each required field is filled out. If you click “Finished” and missed a required field, the page will indicate in red text, the data you are missing. Once you click “Finished” you will be re-routed back to your Team Summary page.


Back to Team Summary Page
Team Information
Edit My Profile | Log Out | Ask A Question
Incomplete Data. Please enter the required information to continue.
Missing Postalcode.
Missing Locale.
Missing Team Name.
Missing or invalid Team Primary Region.
Missing City.
* Indicates Required Field
Team Name
* Team Name
Team Location
* Country
USA
* State/Province
New Hampshire
* City
* Zip/Postal Code
* Primary Region
- Please Select -
* Team Locale
- Please Select -
Secondary Region
Team Student Demographics
To derive the best FLL experience teams should ideally not have more than ten students\children per team.
Any teams participating in FLL sponsor events having more than ten students\children are NOT eligible for awards or advancement to tiered events.
Total Students
Gender Diversity: (Sum must equal # Total above)
Female Students
Male Students
Age Diversity: (Sum must equal # Total above)
High School Freshmen (9th Grade)
8th Grade Students
7th Grade Students
6th Grade Students
5th Grade Students
4th Grade Students
3rd Grade Students
Racial Diversity: (Sum must equal 100% OR leave empty)
% African-American/Black Students
% Asian Students
% Caucasian/White Students
% Native American/Alaskan Students
% Native Hawaiian/Pacific Islander
% Other Race Students
Ethnic Diversity: (NOT part of racial diversity total)
% Hispanic Students
Team Mentoring
We currently mentor other teams
FRC FTC FLL
We would like to be mentored by another FLL team
We would be willing to mentor other teams
FRC FTC FLL
Tip: You can share your Team Contact info with other teams by selecting checkboxes on the Team Contact forms.
Cancel
Finished

2. Organizations

The second step is entering your team organizations. Click on the “Edit/View” button in that field to continue.


SPORT FOR THE MIND!
Back to My FLL Dashboard
Team Summary
Edit My Profile | Log Out | Ask A Question
Team: 201406211 Temporary Team Number
Team Name: robocats
Required Registration Areas to Complete:
Team Profile
Registration
Welcome to the Team Summary page. This page shows you the status of your registration and allows you to maintain the information we have about your team.
What's New
Something somewhere...
Key complete
incomplete
Team Profile
Open Apr 05, 2014 Noon EDT - Oct 15, 2015 Noon EDT
All fields in this section must be completed prior to registration.
Required Information
Summary
Status
Action
Team Information
Team Name: robocats
Location: Manchester, NH 03104 USA
Rookie Season: 2014
Primary Region: New Hampshire
Secondary Region:
Edit/View
Organizations (Sponsors & Schools)
Organizations:
Edit/View
Team Contacts
Main (Lead Coach 1) Contact: Ashley Sleath
Alternate (Lead Coach 2) Contact:
Edit/View
Purchaser Contact:
Profile Status
Please validate the information provided in this Team Profile is accurate.


SPORT FOR THE MIND!
Add School / Youth Organization
Edit My Profile | Log Out | Ask A Question
Please complete the following information, then click the Finished button at the bottom of the page.
Learn more about required partner info.
Indicates Required Field
NOTE: You must enter your school / youth organization information before you can register.
Step 1: Select the category of organization you are entering
Step 2: Select the school or youth organization from the list presented. If you don't see your school or youth organization listed, make sure your team location is correct in the Team Information section of TIMS, or (for schools) try updating the filters to expand the search radius.
Step 3: If you have searched, but can't find your school or youth organization in the list, then select "Not in List" and fill out the required data.
Select Category
- Please Select-
Team Location Manchester, NH 03104 USA Edit Team Location
Cancel

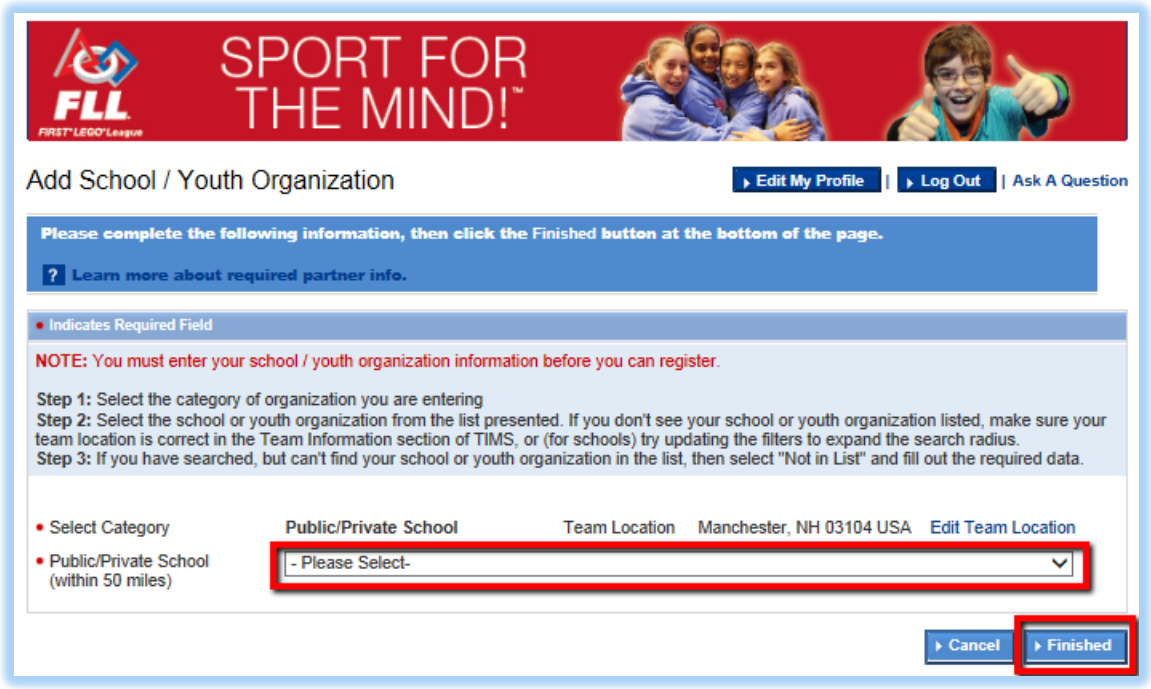
You **must** enter your School/youth organization before you can register. Here you can also enter other sponsors of your team. The categories are:

Public/Private School

Home School

Youth Organization

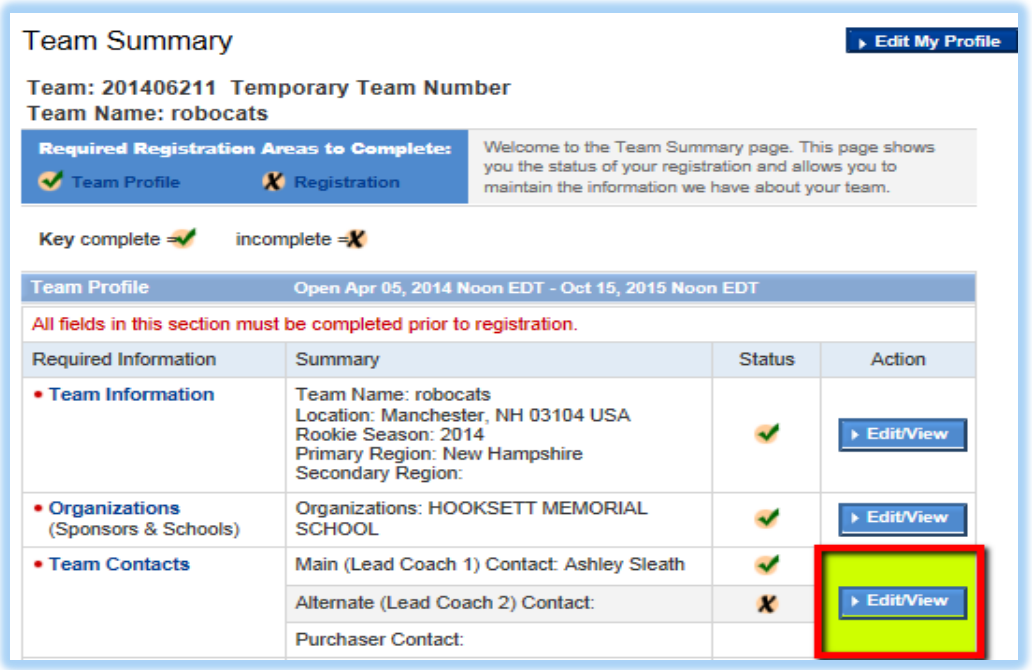
Family/friends


SPORT FOR THE MIND!
Add School / Youth Organization
Edit My Profile
Log Out
Ask A Question
Please complete the following information, then click the Finished button at the bottom of the page.
Learn more about required partner info.
Indicates Required Field
NOTE: You must enter your school / youth organization information before you can register.
Step 1: Select the category of organization you are entering
Step 2: Select the school or youth organization from the list presented. If you don't see your school or youth organization listed, make sure your team location is correct in the Team Information section of TIMS, or (for schools) try updating the filters to expand the search radius.
Step 3: If you have searched, but can't find your school or youth organization in the list, then select "Not in List" and fill out the required data.
Select Category
Public/Private School
Team Location
Manchester, NH 03104 USA
Edit Team Location
Public/Private School (within 50 miles)
- Please Select-
Cancel
Finished

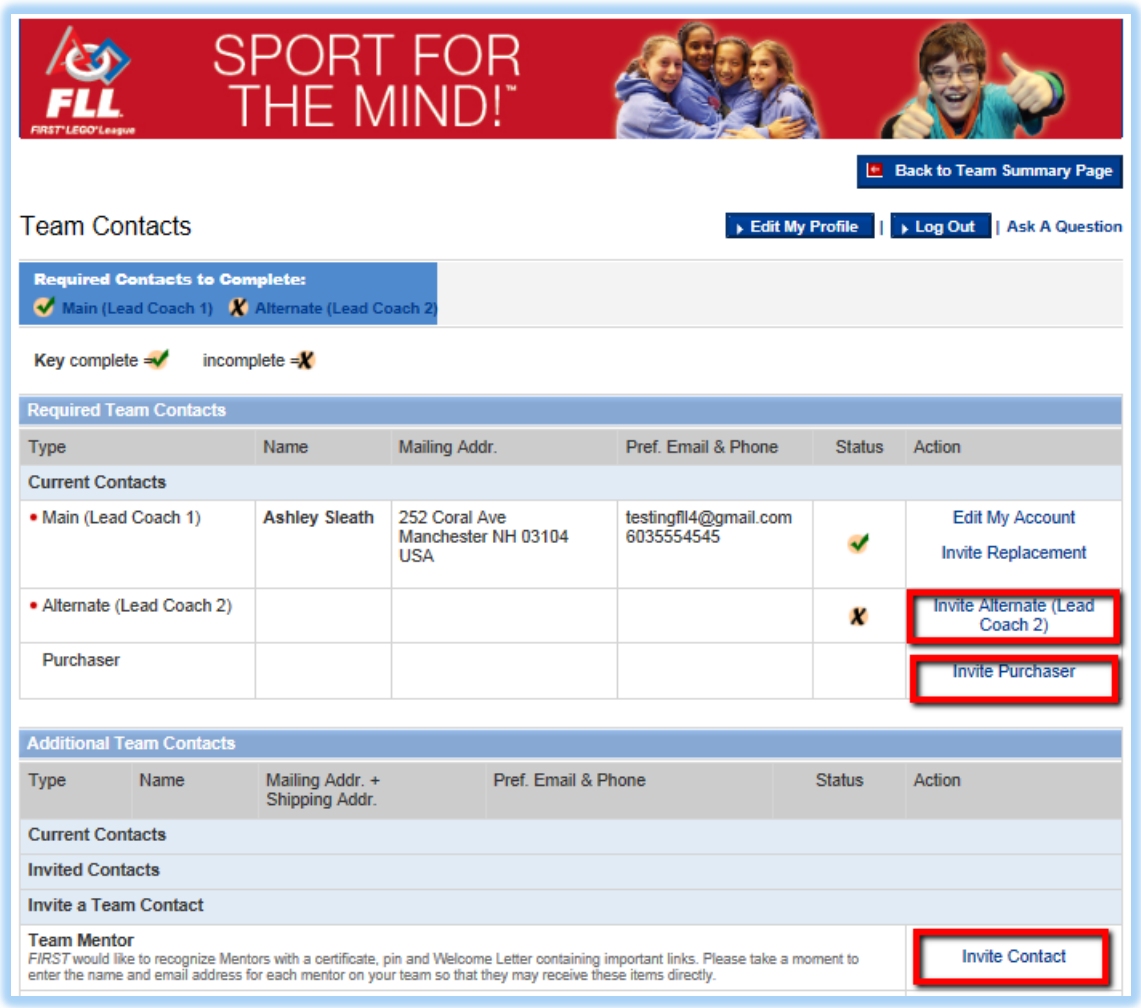
If you Choose “Public/Private School” as your organization information, you will be prompted to choose a school within 50 miles radius of your zip code. If you do not see the school in the drop down list, you have the option to click on “Our school is not in this list”.

3. Team Contacts

Click on the “Edit/View” button in the Team Contacts section of the Team Summary page to continue. The team contacts section is where you will be able to invite required team contacts which include an Alternate Contact and a Purchaser. You will also be able to invite additional team contacts from this page throughout the season.

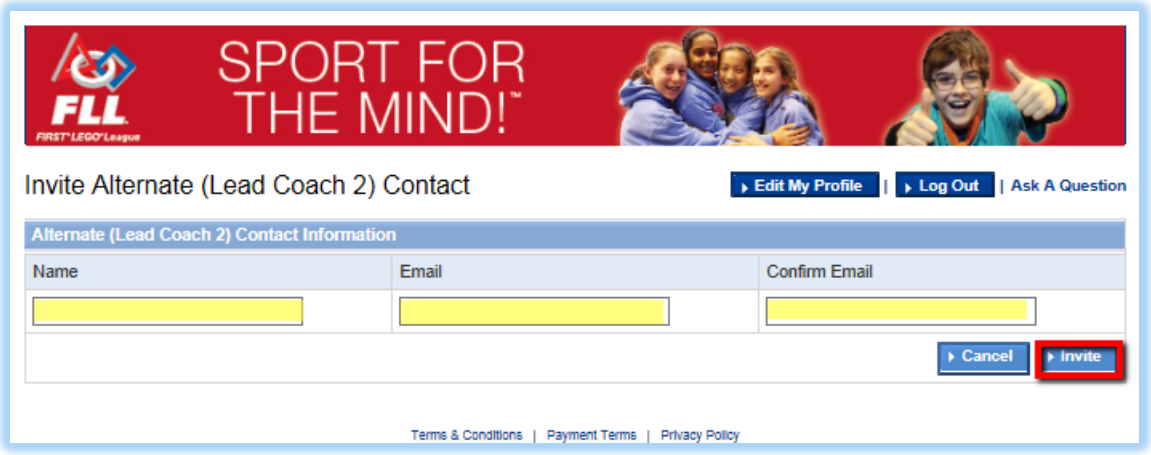


As I have indicated myself as the “Main Contact” I will just need to invite an Alternate Contact of the team. Note that the Main and Alternate contact can also be invited as the Purchaser of a team. It is required that you have both a Main and Alternate contact assigned to your team to order product and register your team to events.


SPORT FOR THE MIND!
Back to Team Summary Page
Team Contacts
Edit My Profile | Log Out | Ask A Question
Required Contacts to Complete:
Main (Lead Coach 1) Alternate (Lead Coach 2)
Key complete incomplete
Required Team Contacts
Type Name Mailing Addr. Pref. Email & Phone Status Action
Current Contacts
Main (Lead Coach 1) Ashley Sleath 252 Coral Ave Manchester NH 03104 USA testingfll4@gmail.com 6035554545
Edit My Account
Invite Replacement
Alternate (Lead Coach 2)
Invite Alternate (Lead Coach 2)
Purchaser
Invite Purchaser
Additional Team Contacts
Type Name Mailing Addr. + Shipping Addr. Pref. Email & Phone Status Action
Current Contacts
Invited Contacts
Invite a Team Contact
Team Mentor
FIRST would like to recognize Mentors with a certificate, pin and Welcome Letter containing important links. Please take a moment to enter the name and email address for each mentor on your team so that they may receive these items directly.
Invite Contact

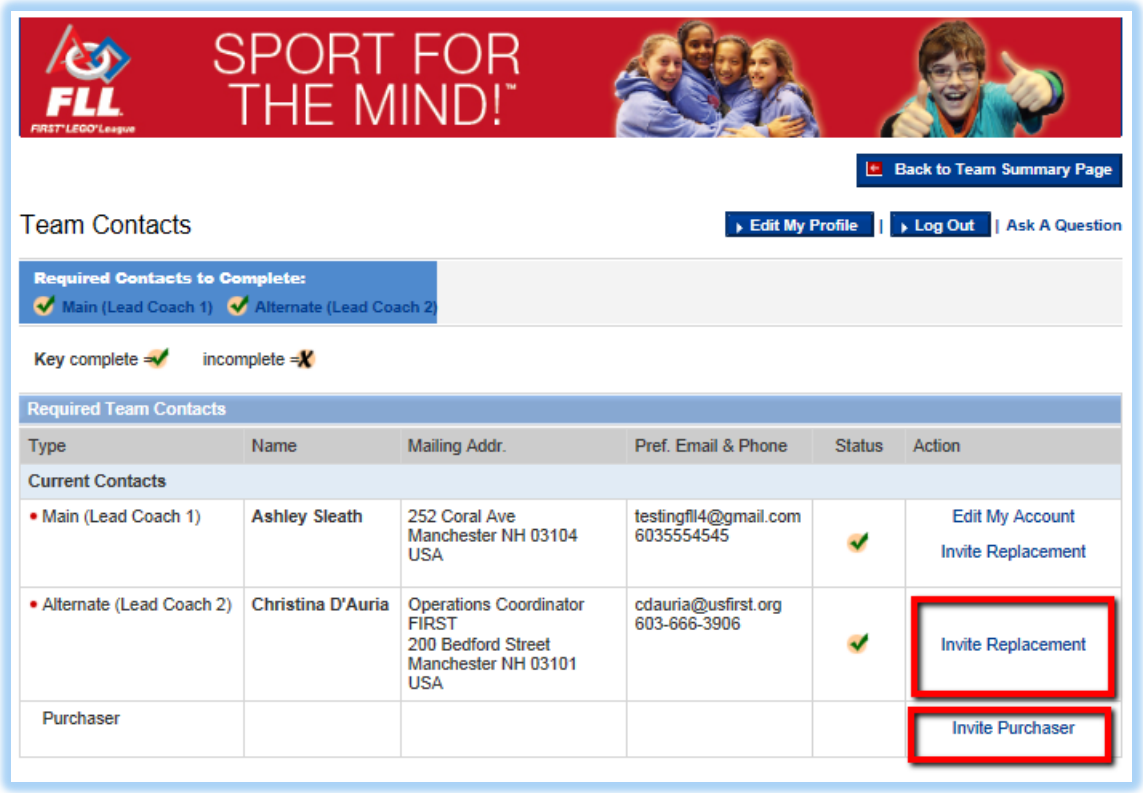
Clicking on “Invite Alternate (Lead Coach 2)” will prompt you to enter the first and last name of the person you would like to invite along with their e-mail address.

Click “Invite” once these fields have been completed. You will see that the invitation has been sent as well as receive a system generated e-mail to your e-mail account. Click “Thanks” to bring you back to the “Team Contacts” page.



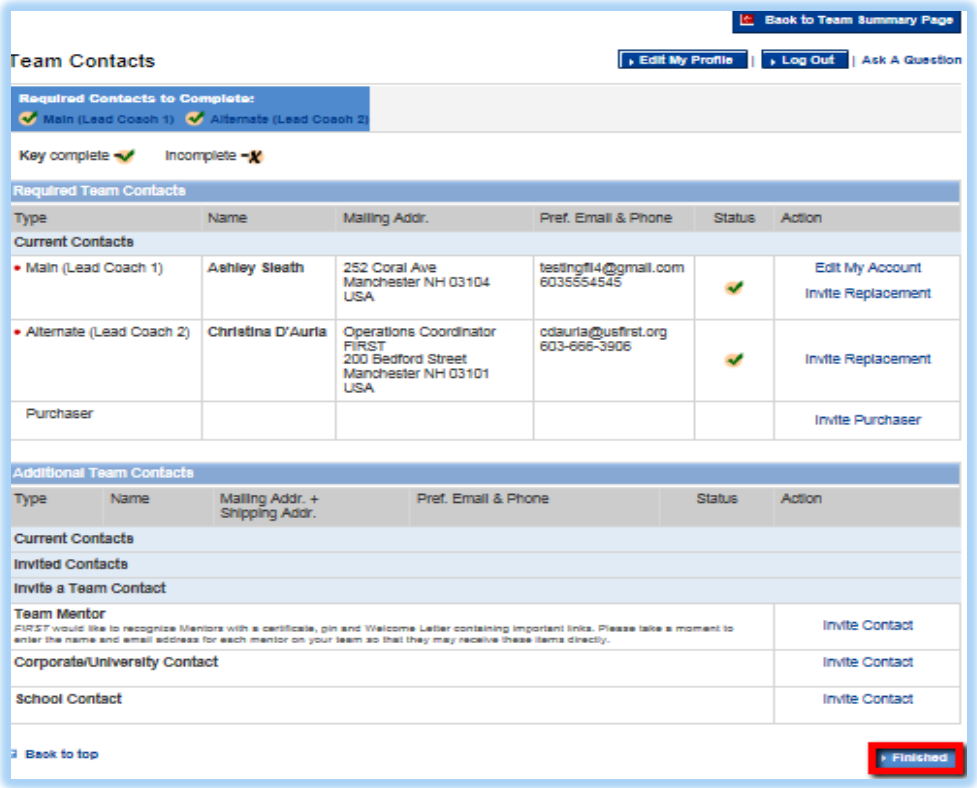
It is important that you communicate with the alternate contact, and advise them that they will be receiving an e-mail to accept their invitation and they will need to register in TIMS with their own user ID and password prior to signing in.

Once the Alternate Contact accepts their invitation, you will see a green check mark indicating they have accepted their role.



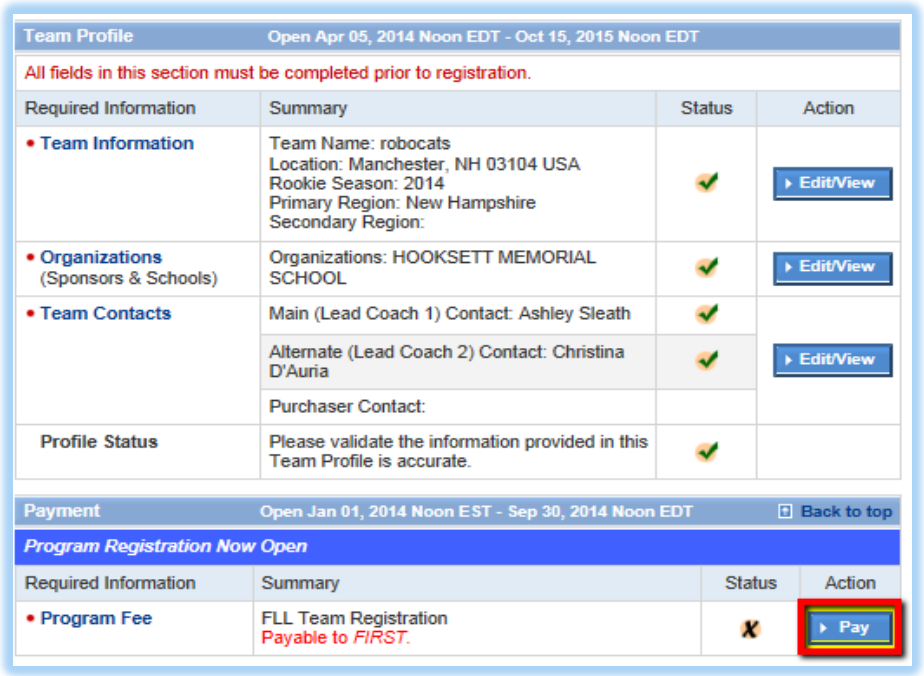
As both the Main and Alternate contact have the ability to register/pay for team registration, order product and apply the team to events, it is not necessary to invite a Purchaser. However, you have the ability to do so at any time. (Purchaser's cannot apply a team to an event)

Now that you have invited the required contacts, click “Finished” to return to the Team Summary page.



Team Registration Payment

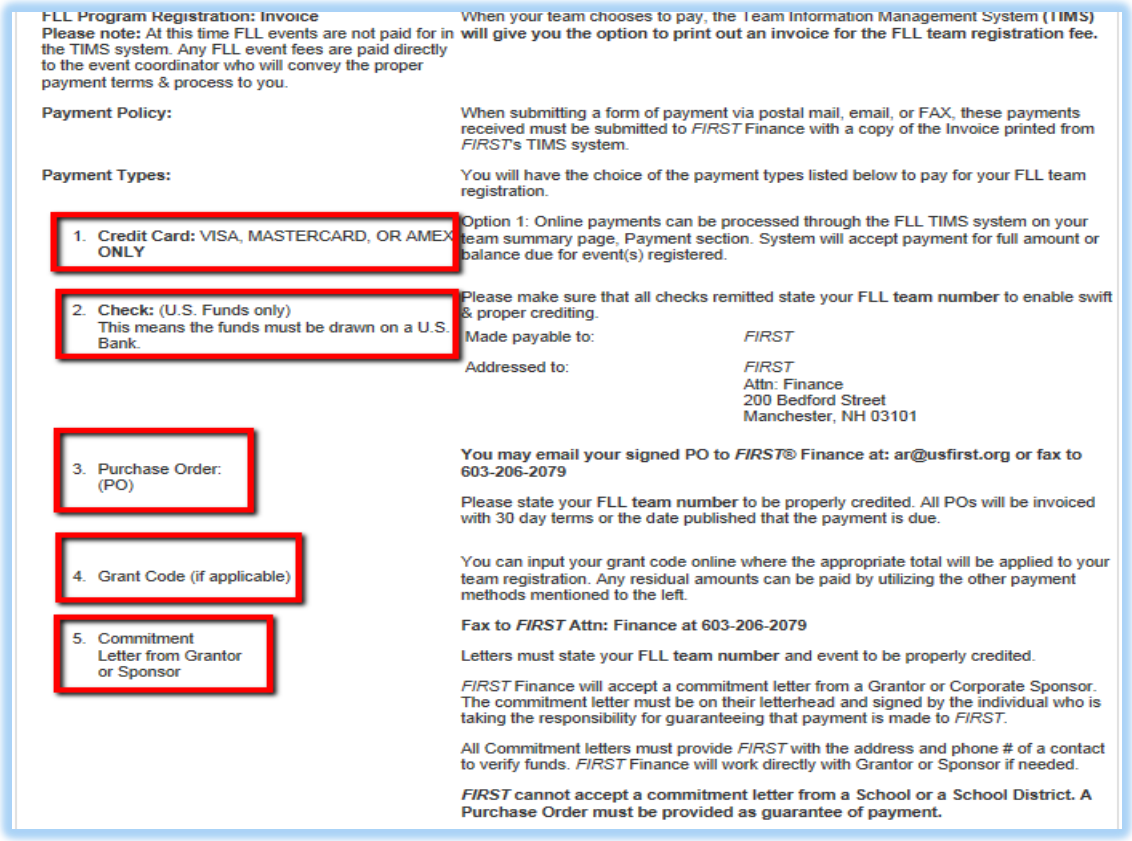
Once all fields in the Team Profile section have green checks in the status fields, you will be able to move forward with the payment process for team registration.



If you do not see the "Pay" button and both the Main and Alternate contact have accepted their invitation, this means that they have not yet passed the screening process. You will need to reach out to them directly in regards to screening updates.

Click on the "Pay" button in the Payment section to go through the process of paying the team registration.

You will need to review and accept payment terms for the 2014 season. The five types of payment will be indicated with how you will need to proceed if you choose that option. Scroll down and click "I agree" at the bottom of the page to proceed.



FLL Program Registration: Invoice
Please note: At this time FLL events are not paid for in the TIMS system. Any FLL event fees are paid directly to the event coordinator who will convey the proper payment terms & process to you.

When your team chooses to pay, the Team Information Management System (TIMS) **will give you the option to print out an invoice for the FLL team registration fee.**

Payment Policy:

When submitting a form of payment via postal mail, email, or FAX, these payments received must be submitted to *FIRST* Finance with a copy of the Invoice printed from *FIRST*'s TIMS system.

Payment Types:

You will have the choice of the payment types listed below to pay for your FLL team registration.

1. **Credit Card:** VISA, MASTERCARD, OR AMEX **ONLY**

Option 1: Online payments can be processed through the FLL TIMS system on your team summary page, Payment section. System will accept payment for full amount or balance due for event(s) registered.

2. **Check:** (U.S. Funds only)
This means the funds must be drawn on a U.S. Bank.

Please make sure that all checks remitted state your **FLL team number** to enable swift & proper crediting.

Made payable to: *FIRST*

Addressed to: *FIRST*
Attn: Finance
200 Bedford Street
Manchester, NH 03101

3. Purchase Order: (PO)

You may email your signed PO to *FIRST*® Finance at: ar@usfirst.org or fax to 603-206-2079

Please state your **FLL team number** to be properly credited. All POs will be invoiced with 30 day terms or the date published that the payment is due.

4. Grant Code (if applicable)

You can input your grant code online where the appropriate total will be applied to your team registration. Any residual amounts can be paid by utilizing the other payment methods mentioned to the left.

5. Commitment Letter from Grantor or Sponsor

Fax to *FIRST* Attn: Finance at 603-206-2079

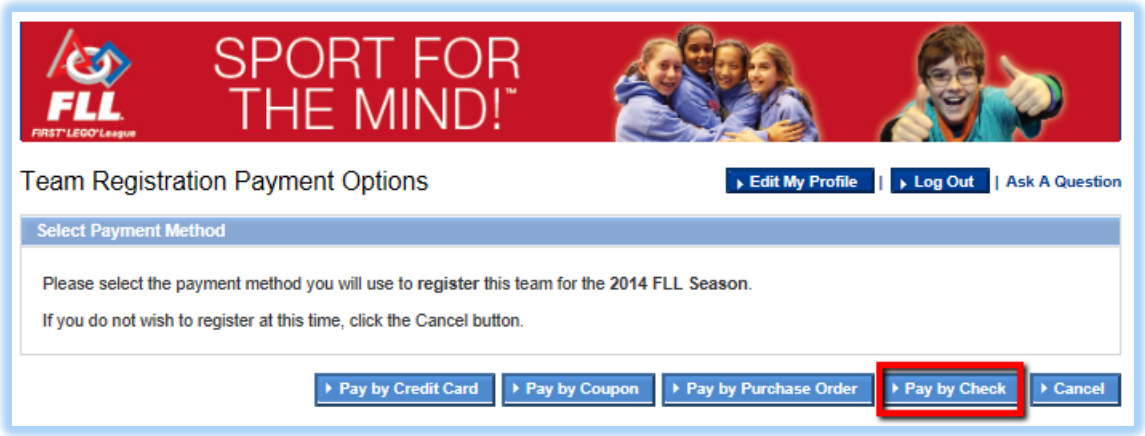
Letters must state your **FLL team number** and event to be properly credited.

FIRST Finance will accept a commitment letter from a Grantor or Corporate Sponsor. The commitment letter must be on their letterhead and signed by the individual who is taking the responsibility for guaranteeing that payment is made to *FIRST*.

All Commitment letters must provide *FIRST* with the address and phone # of a contact to verify funds. *FIRST* Finance will work directly with Grantor or Sponsor if needed.

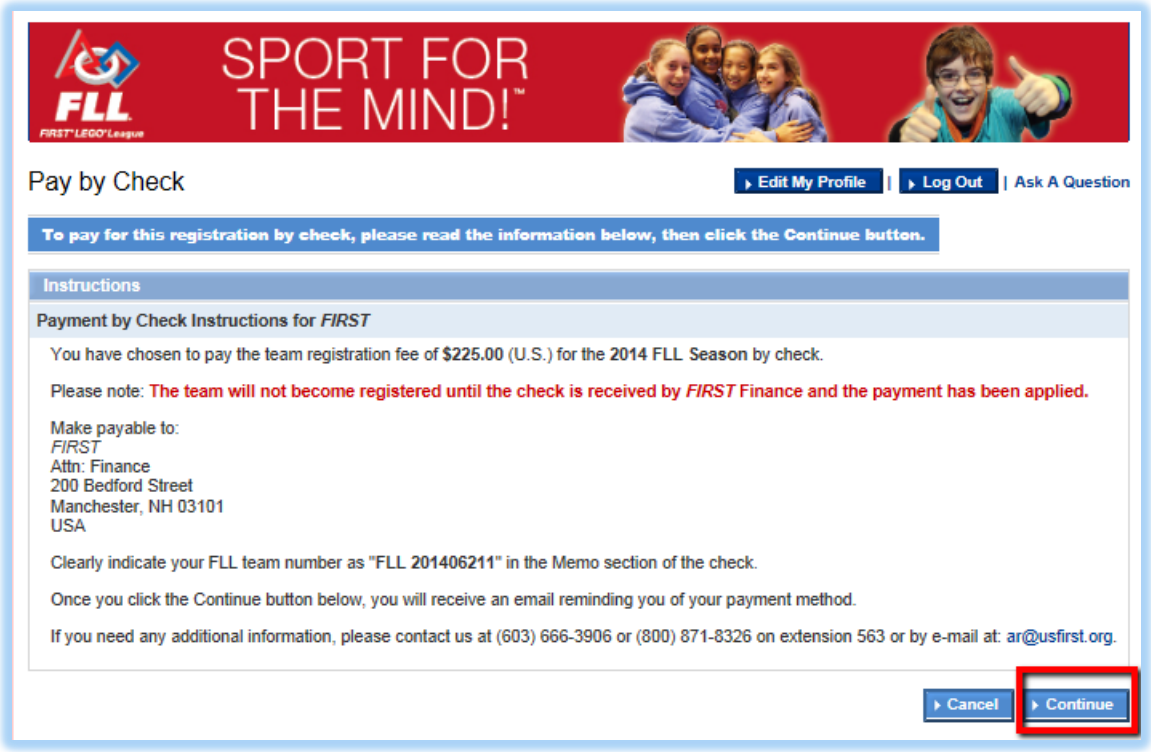
***FIRST* cannot accept a commitment letter from a School or a School District. A Purchase Order must be provided as guarantee of payment.**

The next page will ask you to indicate the form of payment for team registration. For the purposes of this document, I will be choosing to pay with check.


FLL
FIRST LEGO League
SPORT FOR THE MIND!™
Team Registration Payment Options
Edit My Profile
Log Out
Ask A Question
Select Payment Method
Please select the payment method you will use to register this team for the 2014 FLL Season.
If you do not wish to register at this time, click the Cancel button.
Pay by Credit Card
Pay by Coupon
Pay by Purchase Order
Pay by Check
Cancel

Depending on which payment option you chose will vary the instructions page you are sent to. You will need to review the instructions for your payment option and click “Continue”

If you chose to pay via credit card, you will see an instructions screen with a 3 step billing information process.

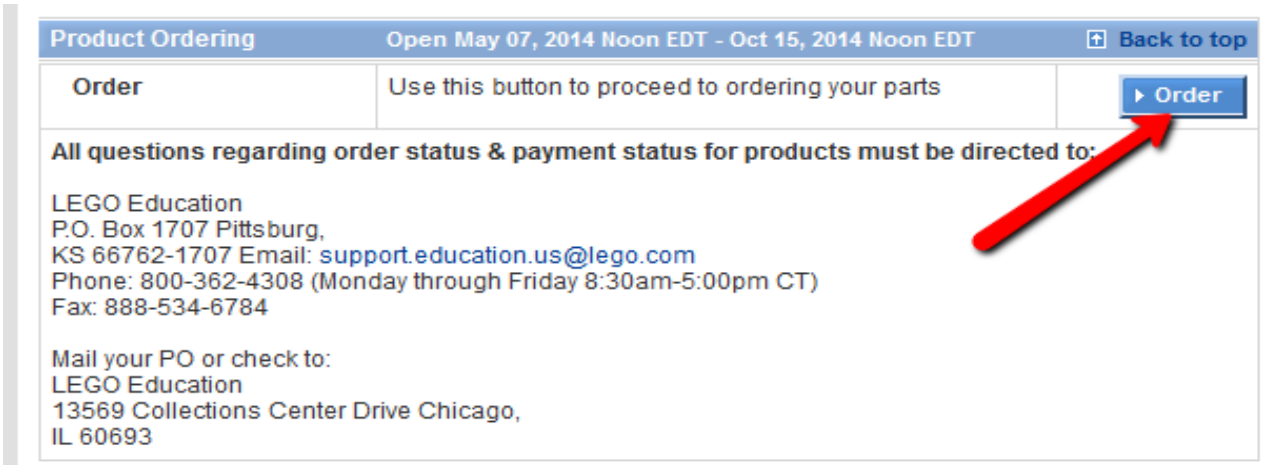

SPORT FOR THE MIND!
Pay by Check
Edit My Profile | Log Out | Ask A Question
To pay for this registration by check, please read the information below, then click the Continue button.
Instructions
Payment by Check Instructions for FIRST
You have chosen to pay the team registration fee of $225.00 (U.S.) for the 2014 FLL Season by check.
Please note: The team will not become registered until the check is received by FIRST Finance and the payment has been applied.
Make payable to:
FIRST
Attn: Finance
200 Bedford Street
Manchester, NH 03101
USA
Clearly indicate your FLL team number as "FLL 201406211" in the Memo section of the check.
Once you click the Continue button below, you will receive an email reminding you of your payment method.
If you need any additional information, please contact us at (603) 666-3906 or (800) 871-8326 on extension 563 or by e-mail at: ar@usfirst.org.
Cancel
Continue

Once you have PAID for your team: paid equates to:

- a credit card payment
- a PO has been received by FIRST Finance and has applied the PO to your team(secured)
- your check has been received by FIRST Finance has applied the payment to your team
- A grant\coupon code has been applied

Once any of these above occurs your team number will change form a temporary to a permanent team number. This permanent team number is yours for each year unless you abandon the team number for 1 year at which time it will be reassigned. Your team will now have either a registered\paid status or a registered\secured status.

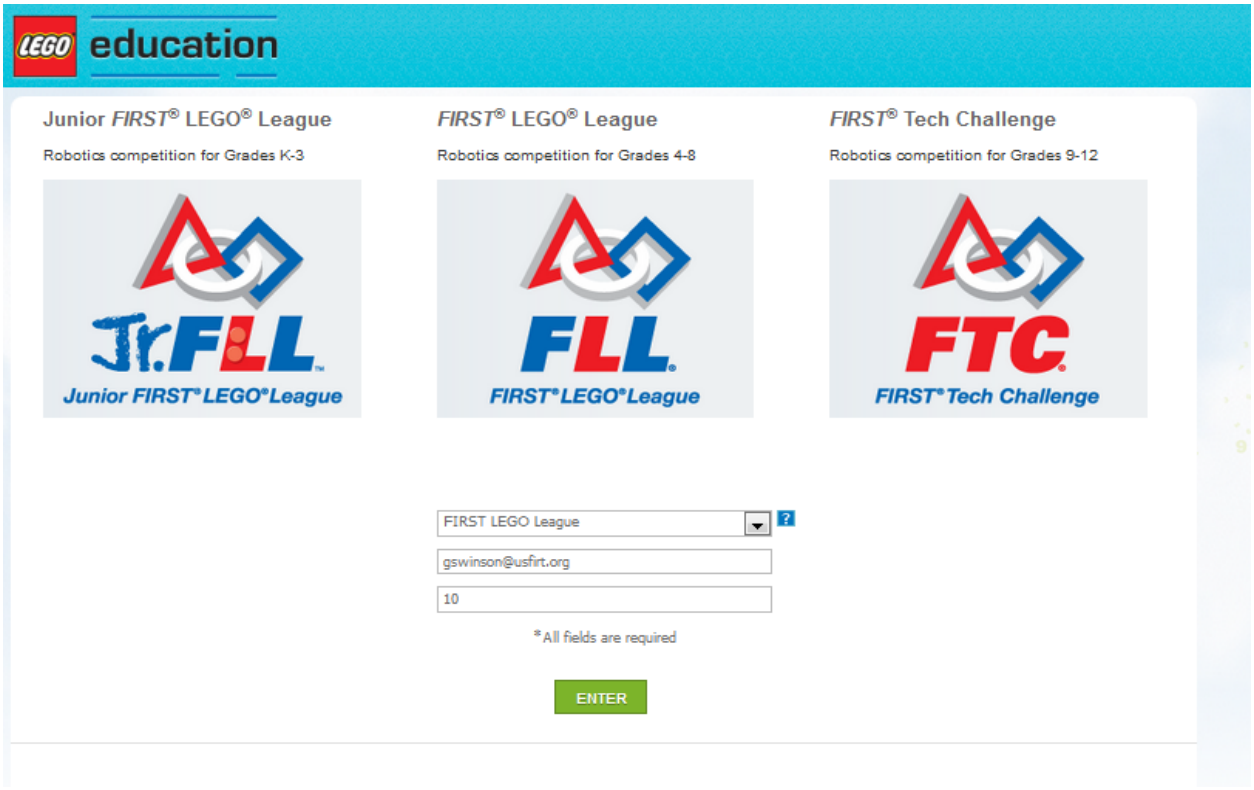
Once BOTH coaches have passed the Youth Protection screening process, and the FLL registration is paid, either coach or the purchaser can order materials from LEGO.


Product Ordering
Open May 07, 2014 Noon EDT - Oct 15, 2014 Noon EDT
Back to top
Order
Use this button to proceed to ordering your parts
Order
All questions regarding order status & payment status for products must be directed to:
LEGO Education
P.O. Box 1707 Pittsburg,
KS 66762-1707 Email: support.education.us@lego.com
Phone: 800-362-4308 (Monday through Friday 8:30am-5:00pm CT)
Fax: 888-534-6784
Mail your PO or check to:
LEGO Education
13569 Collections Center Drive Chicago,
IL 60693

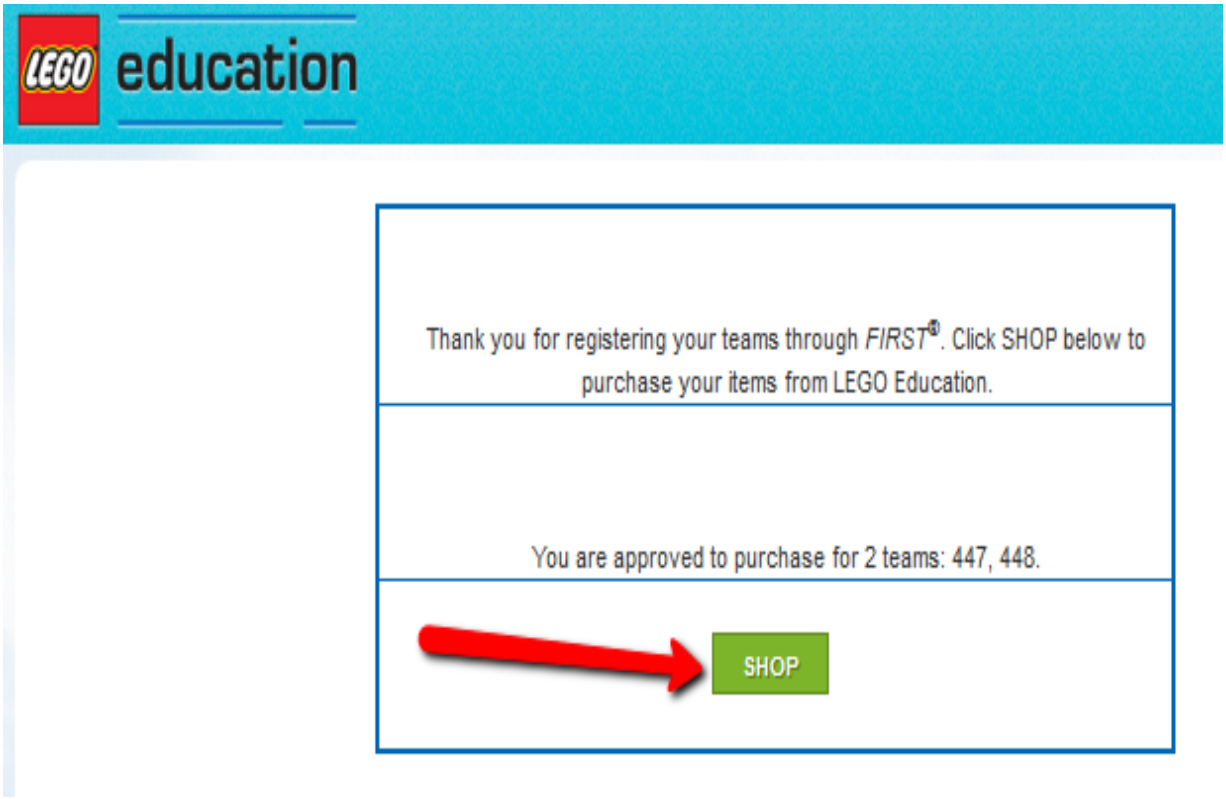
Clicking the order button (above) in FLL TIMS will bring you to LEGO Education Ordering site depicted below:

Ordering products at the LEGO website:

- Enter FLL as the program.
- Enter your email in the team email field.
- Enter any of your team numbers.
- Click green enter button

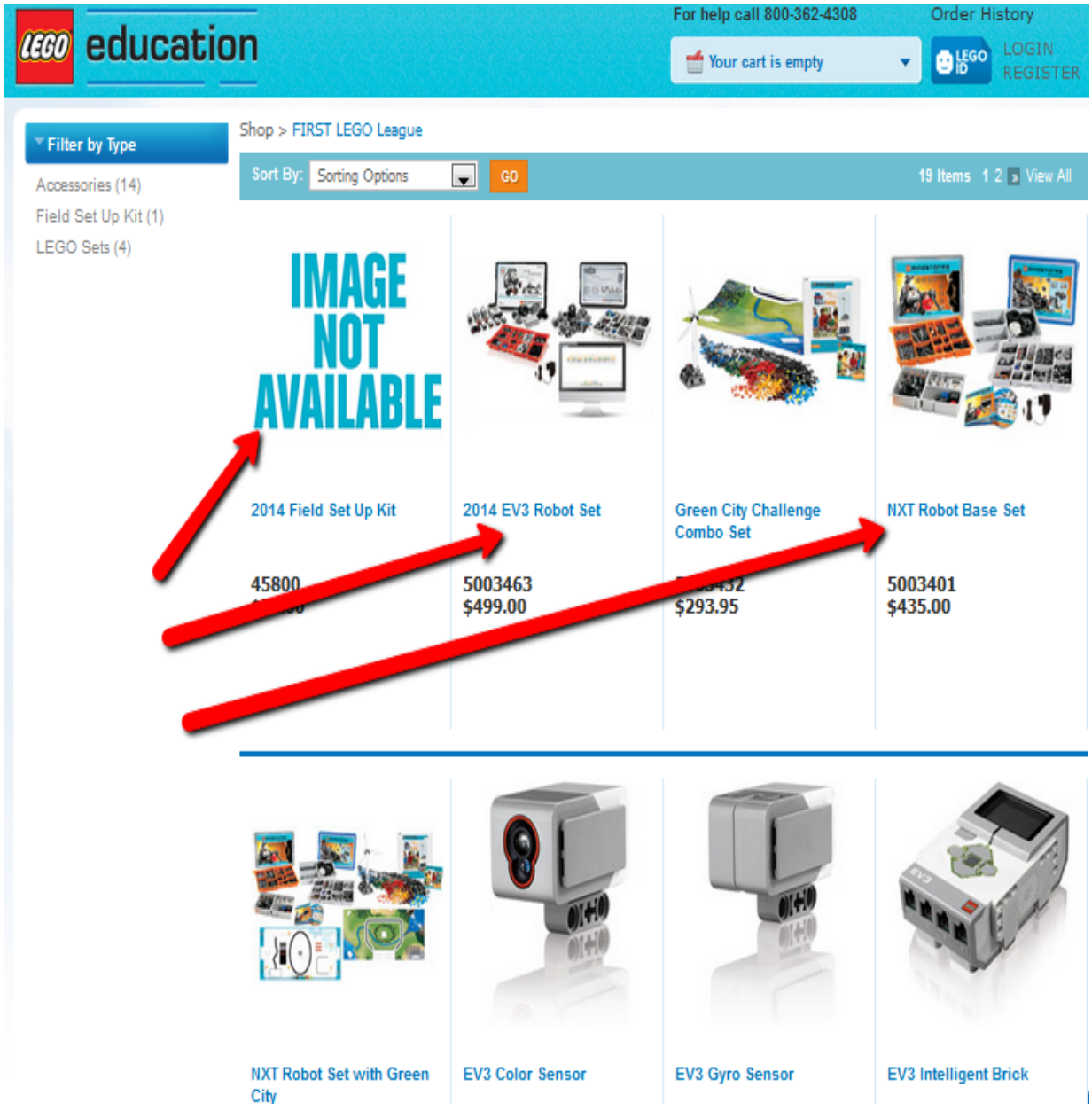


Choose the SHOP button

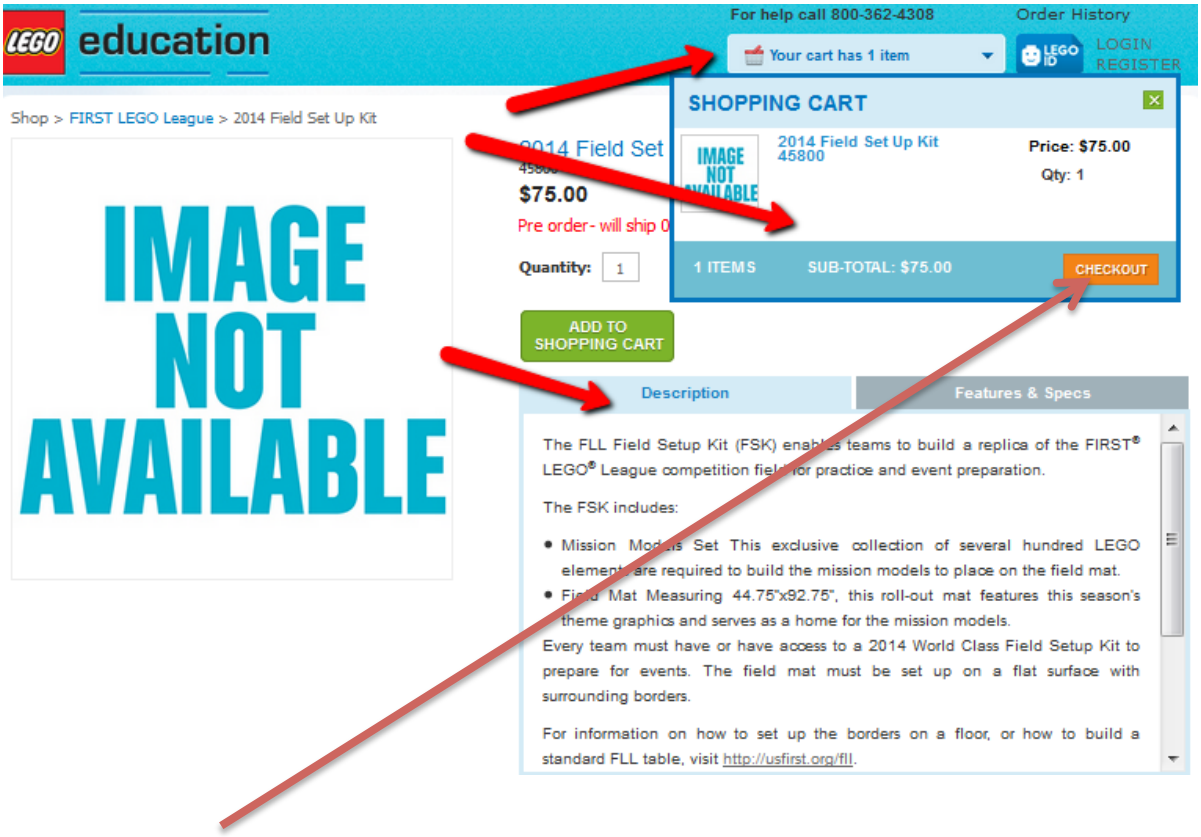

education
Thank you for registering your teams through FIRST®. Click SHOP below to purchase your items from LEGO Education.
You are approved to purchase for 2 teams: 447, 448.
SHOP

Choose your products you wish to purchase:

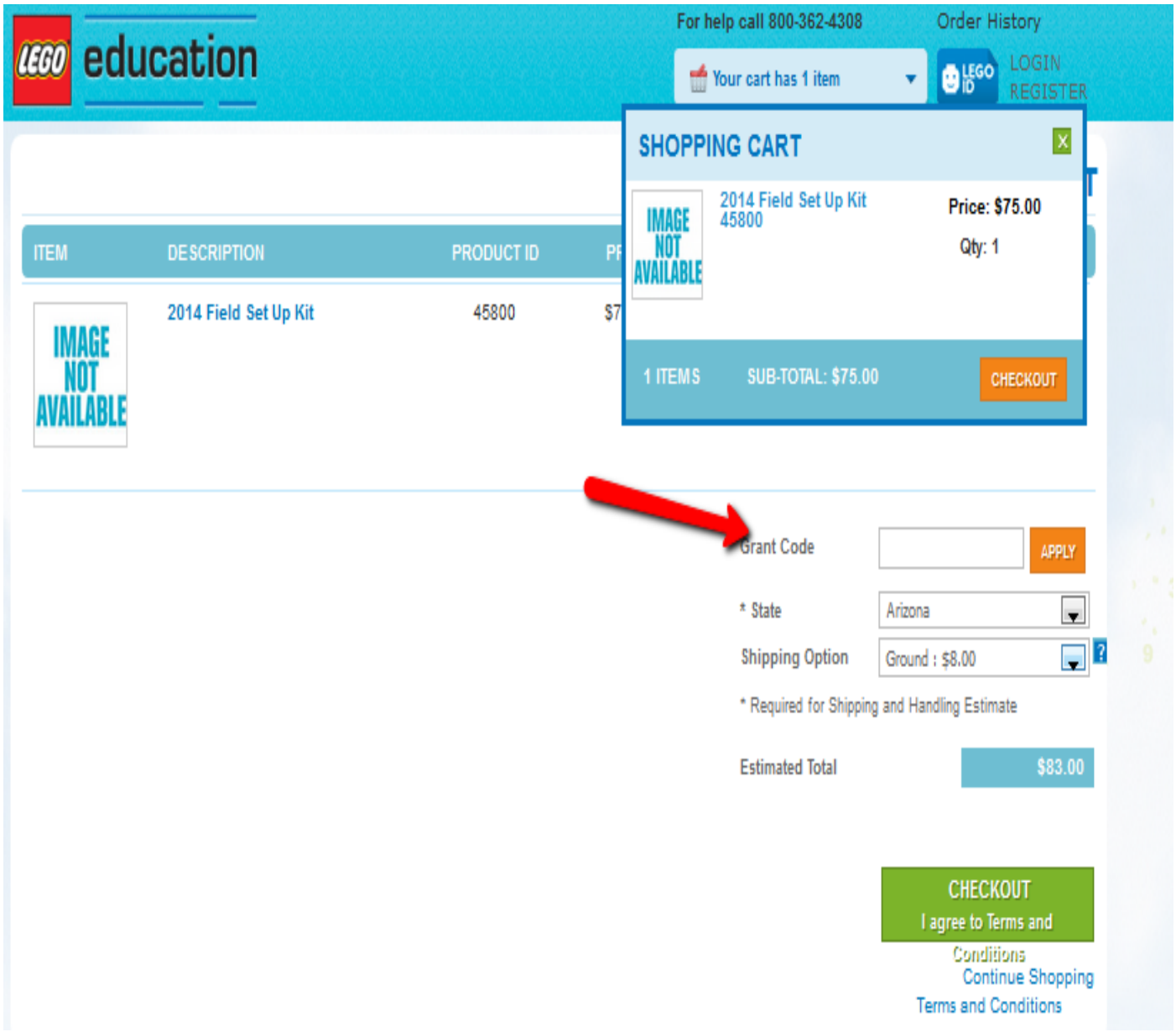
- To compete in an FLL event you must have a 2014 Field Setup Kit. The FSK can be shared across teams.
- You must also have a LEGO® Mindstorms robot. LEGO offers the EV3 and the NXT version robots; the EV3 is suggested as it is the newest version. Robots from previous years are acceptable. Additional accessories are optional, but useful.



Notice each product has a detailed description. As products are chosen they are placed in your shopping cart.

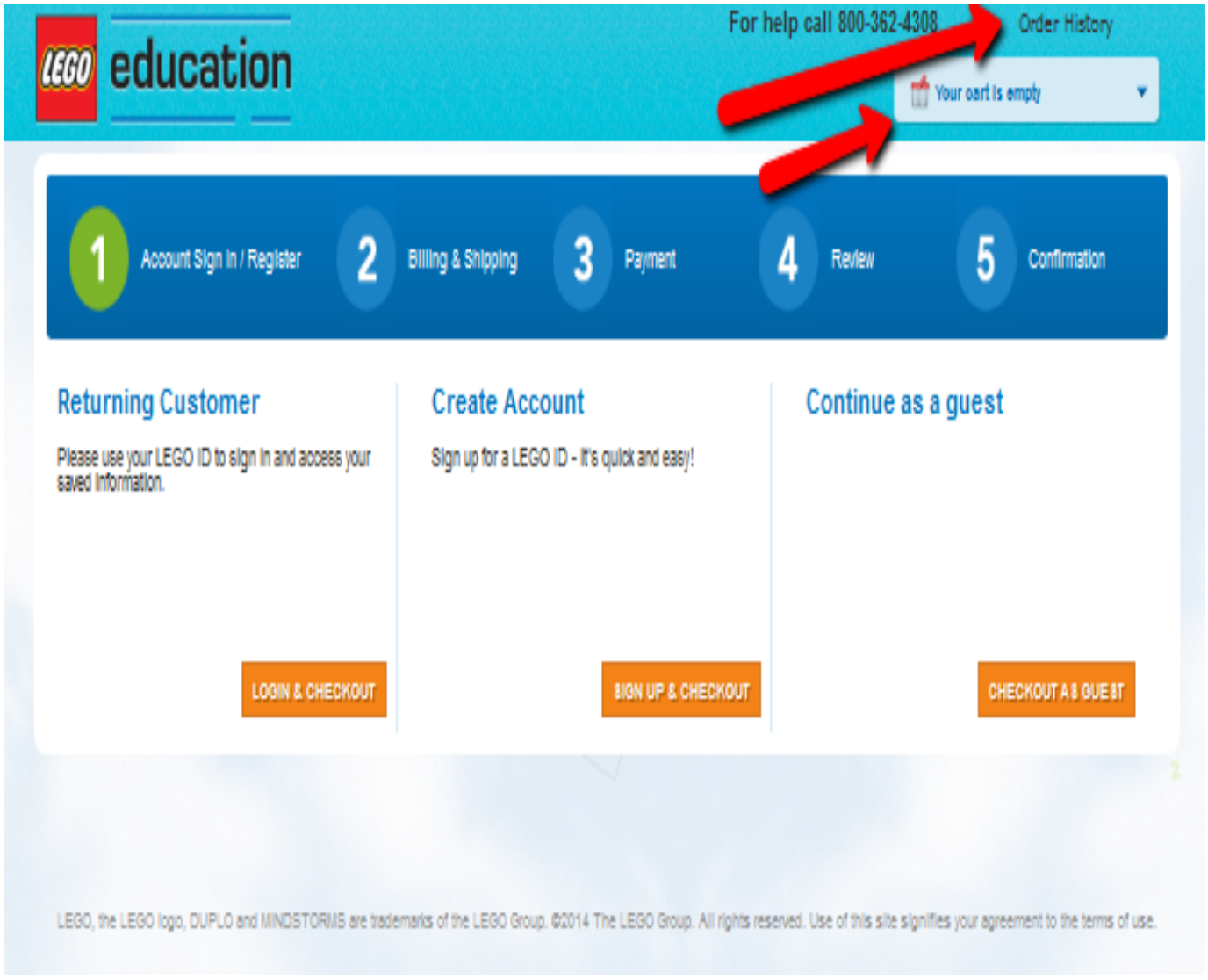

education
For help call 800-362-4308
Order History
Your cart has 1 item
LOGIN
REGISTER
SHOPPING CART
Shop > FIRST LEGO League > 2014 Field Set Up Kit
IMAGE NOT AVAILABLE
2014 Field Set Up Kit
45800
Price: $75.00
Qty: 1
$75.00
Pre order - will ship 0
Quantity: 1
1 ITEMS
SUB-TOTAL: $75.00
CHECKOUT
ADD TO SHOPPING CART
Description
Features & Specs
The FLL Field Setup Kit (FSK) enables teams to build a replica of the FIRST® LEGO® League competition field for practice and event preparation.
The FSK includes:
Mission Models Set This exclusive collection of several hundred LEGO elements are required to build the mission models to place on the field mat.
Field Mat Measuring 44.75"x92.75", this roll-out mat features this season's theme graphics and serves as a home for the mission models.
Every team must have or have access to a 2014 World Class Field Setup Kit to prepare for events. The field mat must be set up on a flat surface with surrounding borders.
For information on how to set up the borders on a floor, or how to build a standard FLL table, visit http://usfirst.org/fll.

Once the checkout box is selected you will see the screen below where you will choose your State and shipping options. If you have a coupon\grant code you can enter it here.


education
For help call 800-362-4308
Order History
Your cart has 1 item
LOGIN
REGISTER
SHOPPING CART
2014 Field Set Up Kit
45800
Price: $75.00
Qty: 1
IMAGE NOT AVAILABLE
1 ITEMS
SUB-TOTAL: $75.00
CHECKOUT
ITEM
DESCRIPTION
PRODUCT ID
2014 Field Set Up Kit
45800
Grant Code
APPLY
* State
Arizona
Shipping Option
Ground : $8.00
* Required for Shipping and Handling Estimate
Estimated Total
$83.00
CHECKOUT
I agree to Terms and
Conditions
Continue Shopping
Terms and Conditions

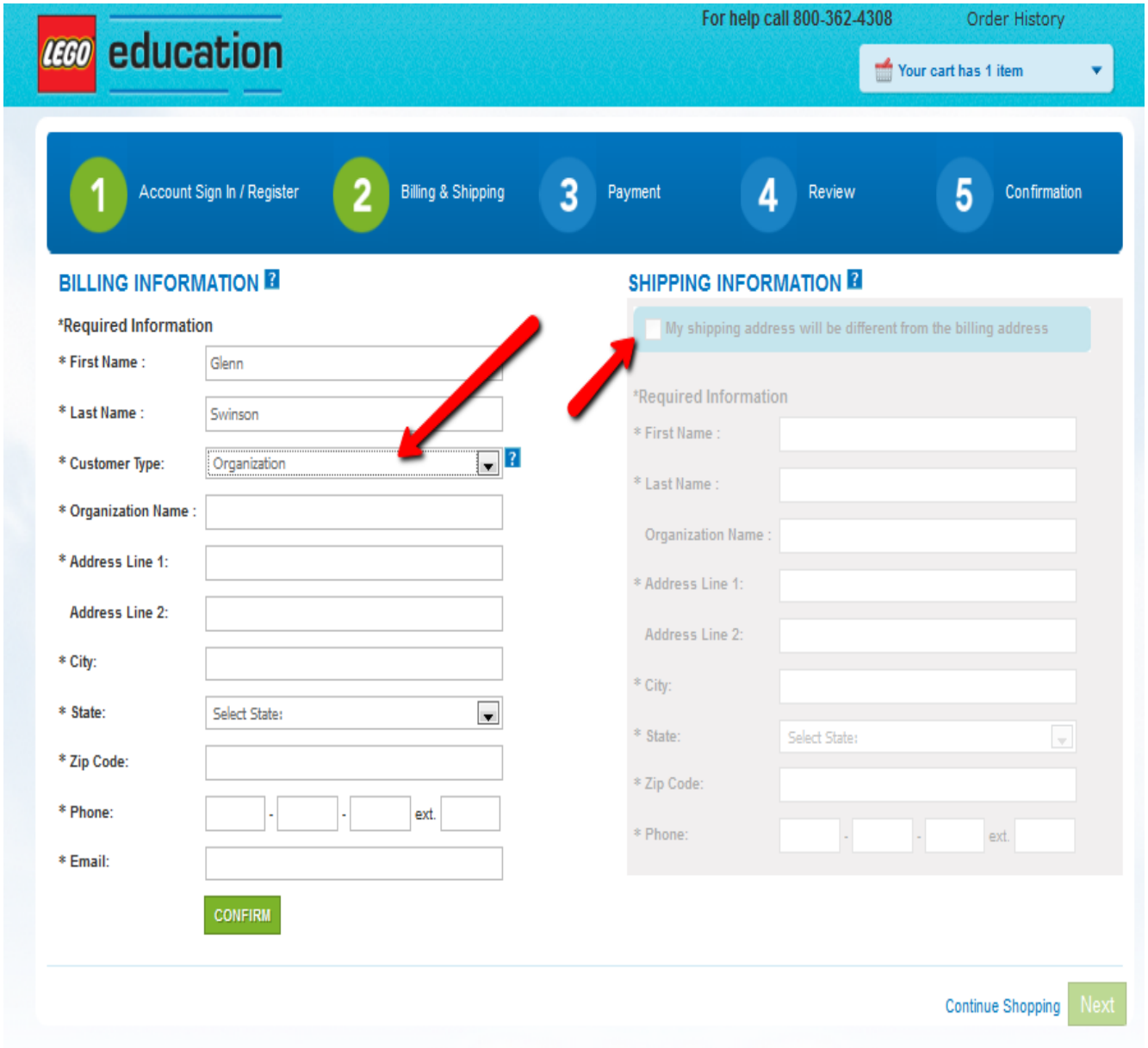
At this point you will be presented with 3 checkout options showing what is in your shopping cart.

- returning customer – login & checkout (also, previous order history is available here)
- create an account – sign up & checkout
- Checkout as a guest
- Creating an account is recommended as it will capture your billing and shipping information thus alleviating re-entry of that data next time you visit.


education
For help call 800-362-4308
Order History
Your cart is empty
1 Account Sign In / Register
2 Billing & Shipping
3 Payment
4 Review
5 Confirmation
Returning Customer
Please use your LEGO ID to sign in and access your saved information.
LOGIN & CHECKOUT
Create Account
Sign up for a LEGO ID - it's quick and easy!
SIGN UP & CHECKOUT
Continue as a guest
CHECKOUT AS GUEST
LEGO, the LEGO logo, DUPLO and MINDSTORMS are trademarks of the LEGO Group. ©2014 The LEGO Group. All rights reserved. Use of this site signifies your agreement to the terms of use.

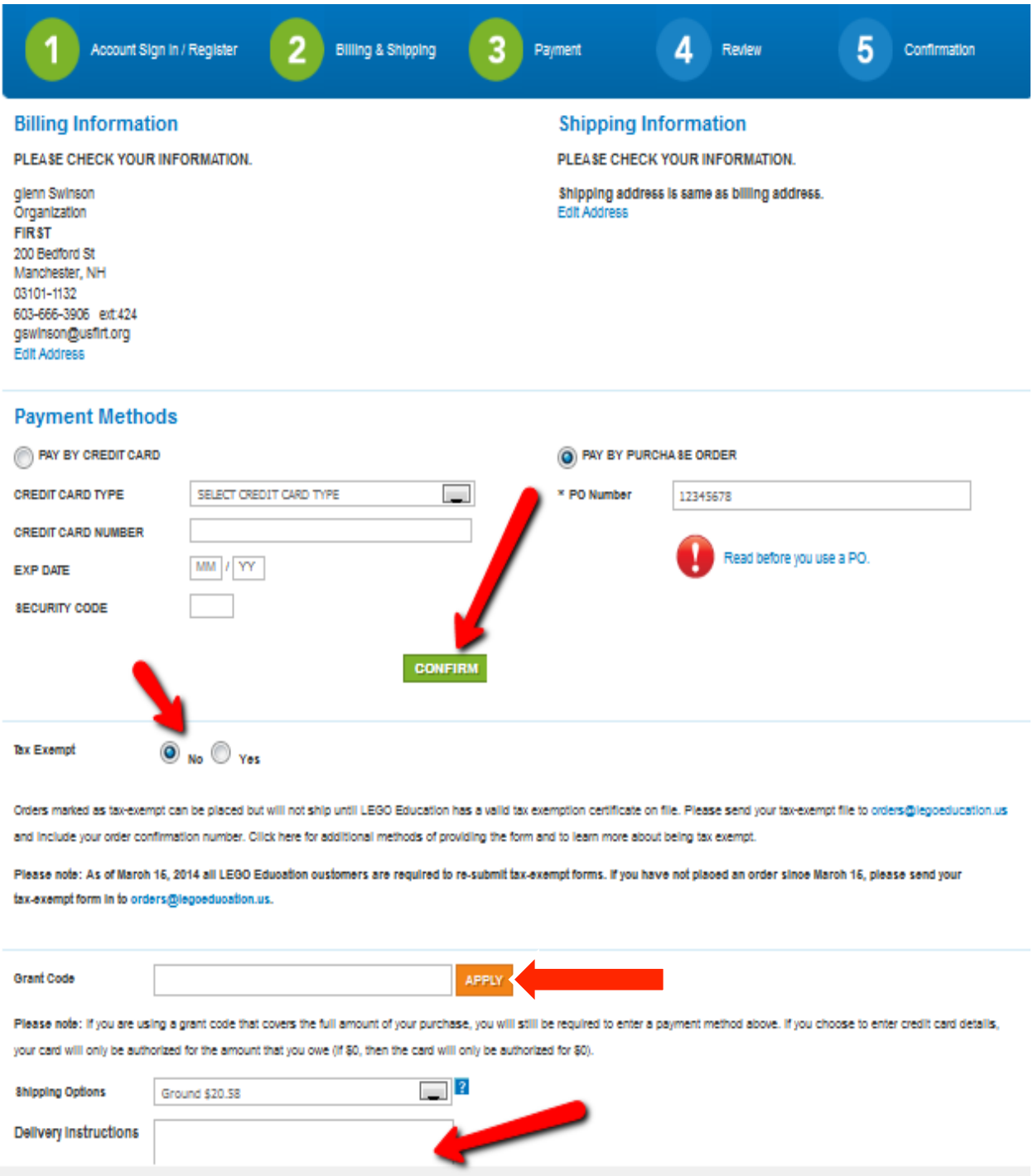
Enter your Billing & Shipping Information: (even if you have a coupon\coupon\grant\coupon\grant code you must enter this info)

- If you are going to pay with a PO, are tax exempt, or have a coupon\grant code, you will see a field during the LEGO ordering process labeled "customer type". Assure you choose organization (not the private customer choice). If your organization is tax exempt, tax exemption certificates\forms will need to be provided to LEGO Education, faxed to 888-534-6784, or emailed to orders@legoeducation.us
- If you just wish to pay with a credit card, choose “private customer” in the customer type field.
- The Ship-to information will default to the same as your Bill-to. There is a check box if your Ship-to information different than your Bill-to.



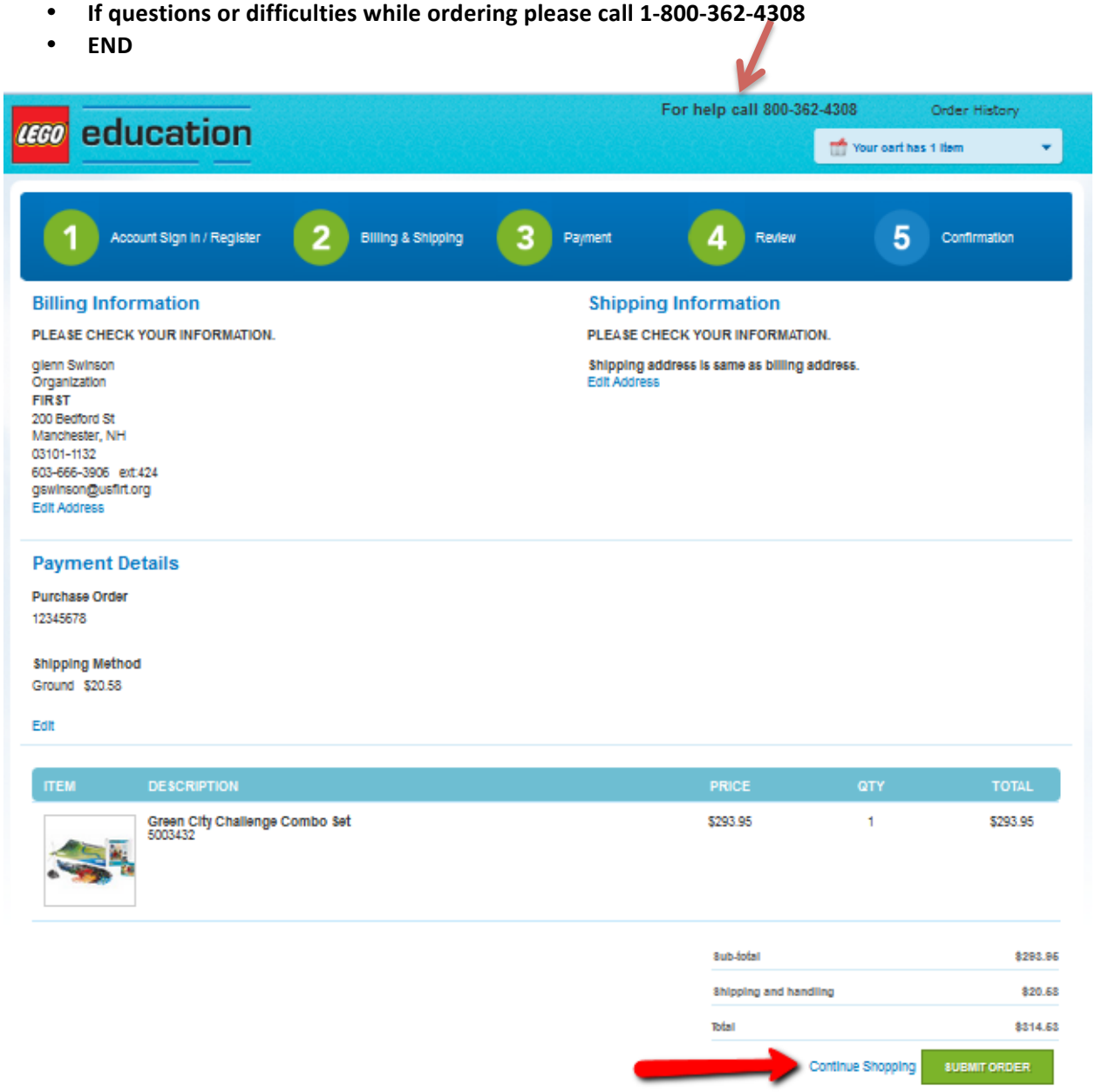
Making Payment

- **choose your payment type (you can enter a coupon\grant code on this page as well)**
- **Tax exemption defaults to NO. If you choose yes and you do not have a Tax exemption certificate on file with LEGO Education, your order will suspend until one is received.**
- **Enter any special delivery instructions,**
- **Click the confirm button in middle of page, then choose a green "Next" button in bottom right corner of the screen (not shown here)**


1 Account Sign In / Register
2 Billing & Shipping
3 Payment
4 Review
5 Confirmation
Billing Information
PLEASE CHECK YOUR INFORMATION.
glenn Swinson
Organization
FIRST
200 Bedford St
Manchester, NH
03101-1132
603-666-3906 ext:424
gswinson@usfirt.org
Edit Address
Shipping Information
PLEASE CHECK YOUR INFORMATION.
Shipping address is same as billing address.
Edit Address
Payment Methods
PAY BY CREDIT CARD
CREDIT CARD TYPE
SELECT CREDIT CARD TYPE
CREDIT CARD NUMBER
EXP DATE
MM / YY
SECURITY CODE
PAY BY PURCHASE ORDER
* PO Number
12345678
Read before you use a PO.
CONFIRM
Tax Exempt
No
Yes
Orders marked as tax-exempt can be placed but will not ship until LEGO Education has a valid tax exemption certificate on file. Please send your tax-exempt file to orders@legoeducation.us and include your order confirmation number. Click here for additional methods of providing the form and to learn more about being tax exempt.
Please note: As of March 16, 2014 all LEGO Education customers are required to re-submit tax-exempt forms. If you have not placed an order since March 16, please send your tax-exempt form in to orders@legoeducation.us.
Grant Code
APPLY
Please note: If you are using a grant code that covers the full amount of your purchase, you will still be required to enter a payment method above. If you choose to enter credit card details, your card will only be authorized for the amount that you owe (if $0, then the card will only be authorized for $0).
Shipping Options
Ground $20.58
Delivery Instructions

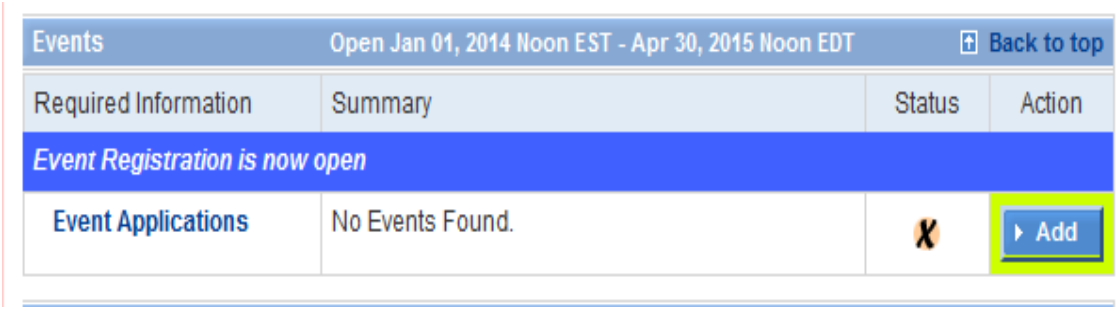
Review, Submit, & receive an Order Confirmation (not shown)

- **Note your Order Confirmation. You can print the screen if you wish**
- **You will also receive a system generated email.**
- **If questions or difficulties while ordering please call 1-800-362-4308**
- **END**



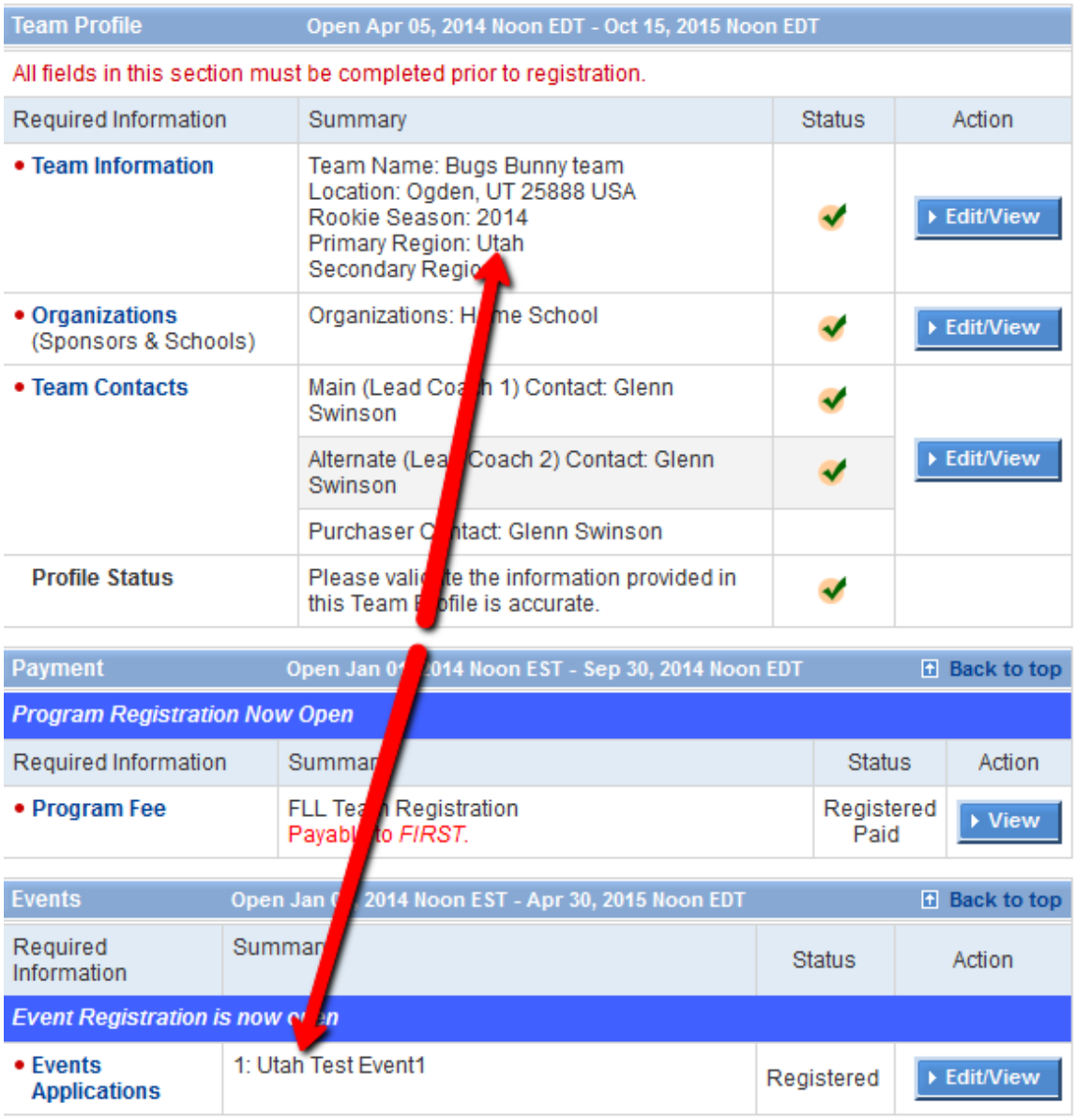
Event Registration: There are several criteria that impact FLL event registration in TIMS:

- The affiliate partner of the region that you are in must utilize FIRST's system for event management, many do not. If this is the case, events in your region can be found by going to this website: http://www.usfirst.org/whats-going-on
- If the affiliate partner for your region does not utilize TIMS for event registration the event section will: Ticket 638 – For teams where AP does not use PP/TIMS for event management, direct the team to the www link for events. change the messaging: Go to this link to apply for events in your region: http://www.usfirst.org/whats-going-on . and remove the "add" button

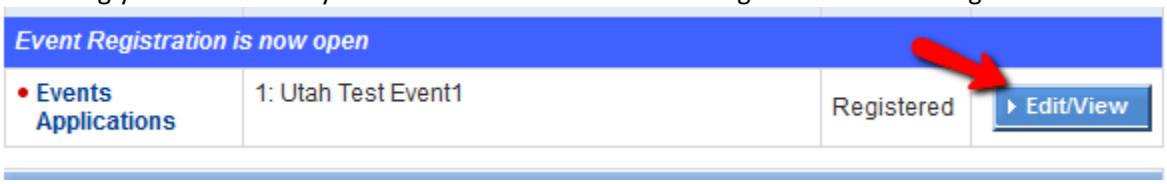


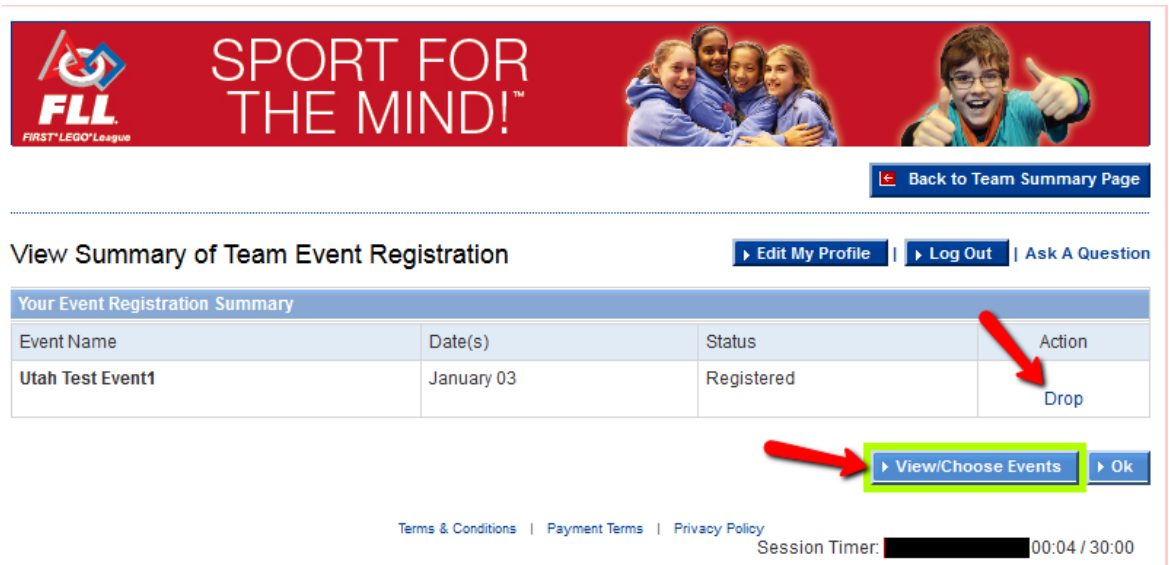
- If TIMS is utilized by the affiliate partner then the criteria below must be met before a team can register for an event in TIMS:
  - Both coaches must be screened.
  - The FLL team registration must be **paid.**
  - The event must be open for registration.
  - The event must still have capacity.

  If any of these criteria are not met then no events will display with various messages displayed.
- Once the above criteria are met you can apply for an event in your region which you designated in your team profile: see next screen shot

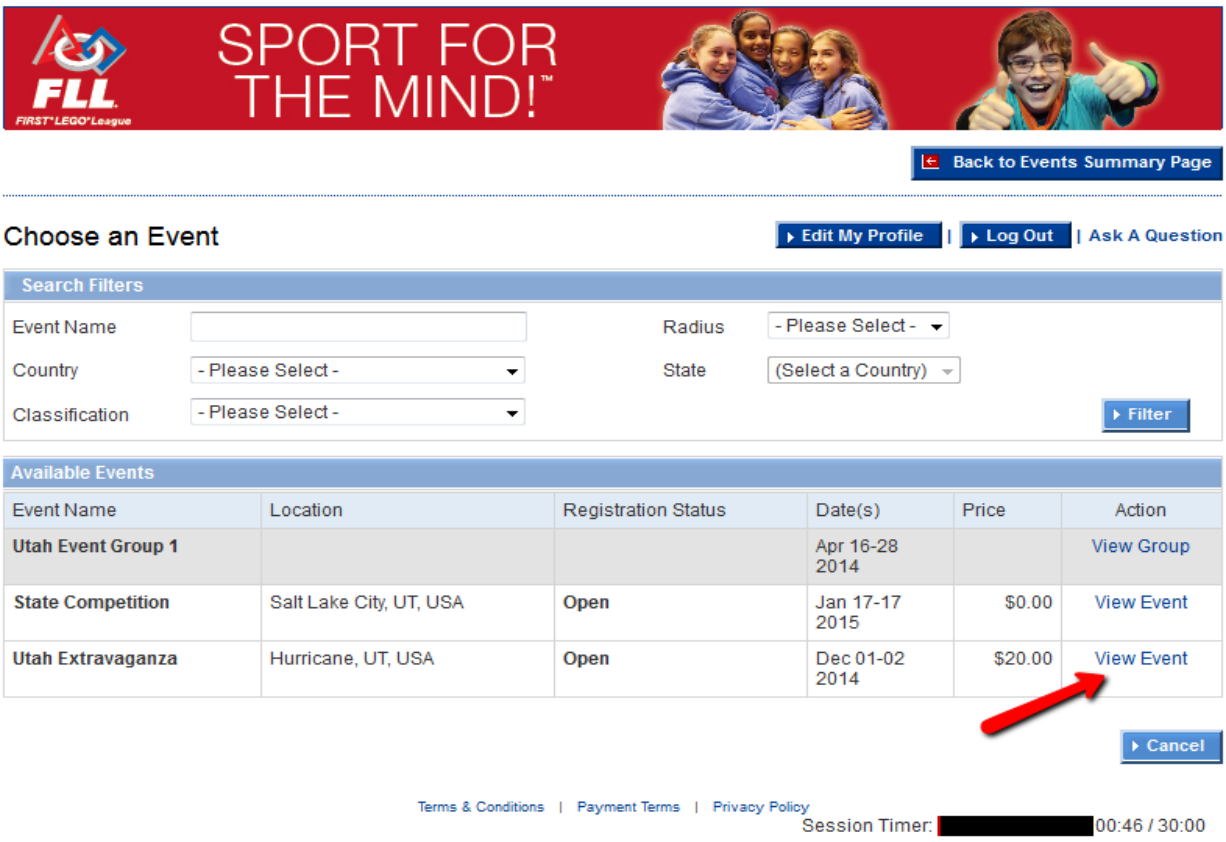


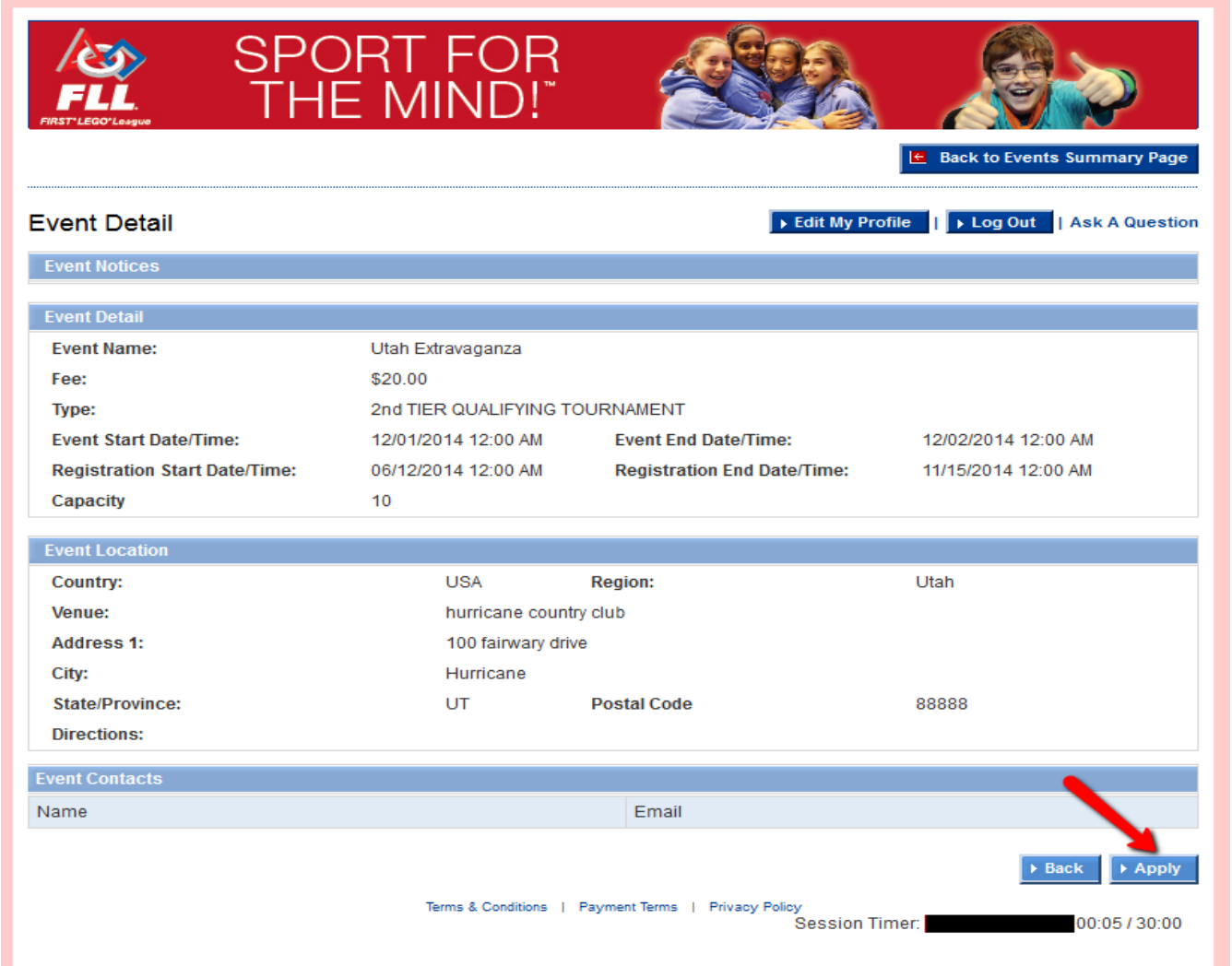
- If you have already applied for an event it will be listed with the event name and your status relative to the event. You can also apply to other events by choosing the edit\view button which will bring you to a summary screen for maintenance of existing events or choosing new events





This screen will show events or event groups that contain events that the team can apply for. Choosing the event will bring you to the event detail screen where you can apply for the event.

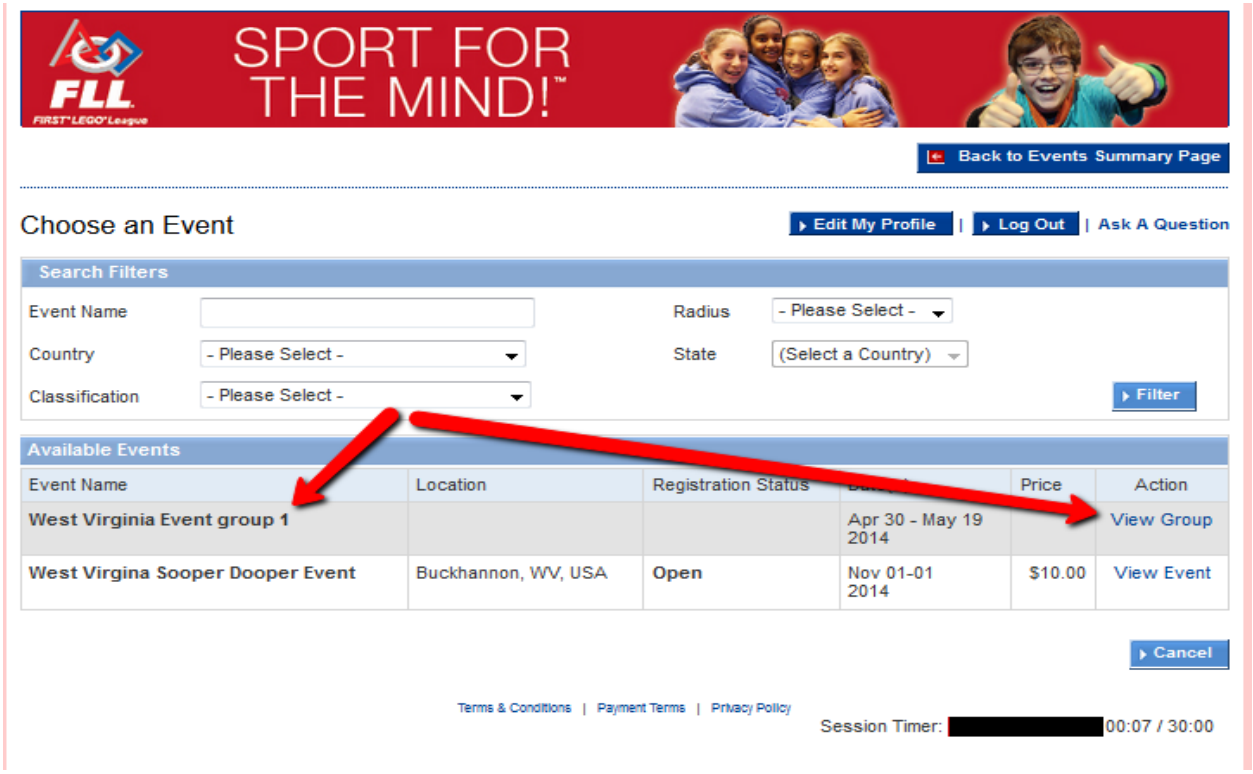




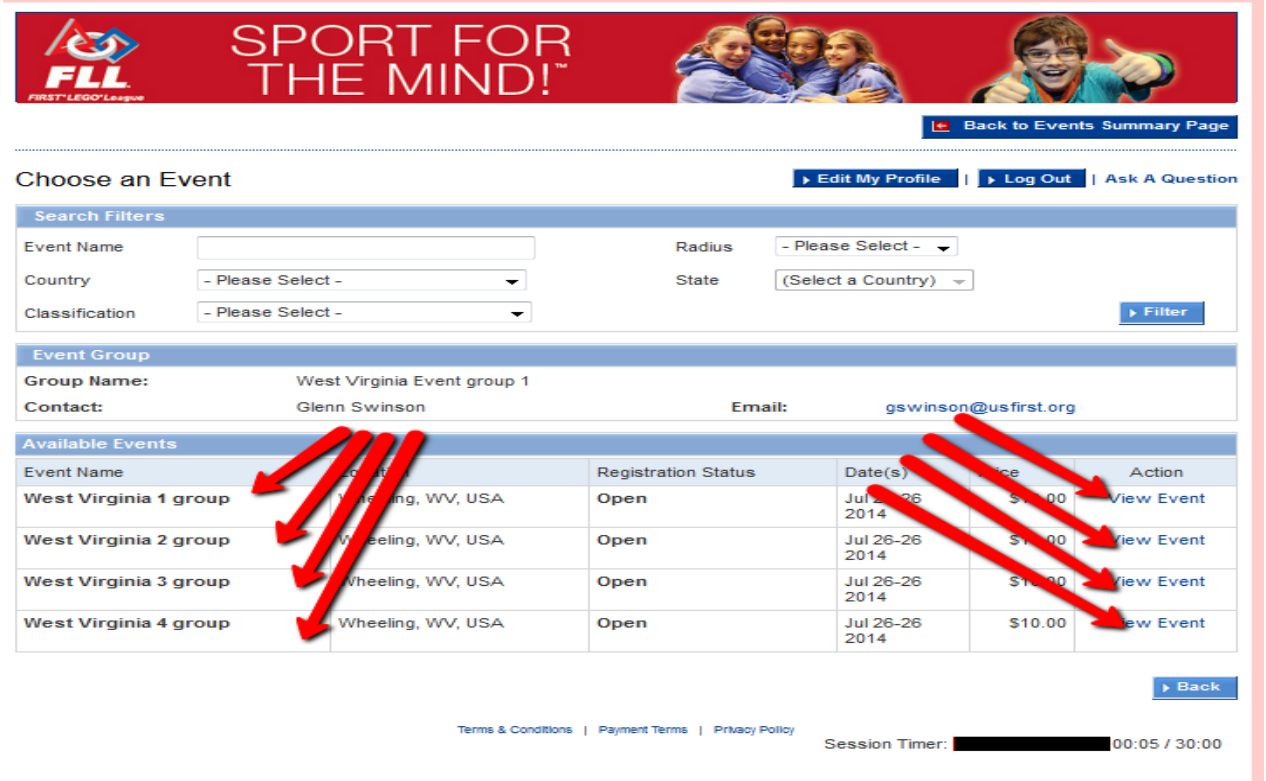
Once you apply for the event your team will be listed as pending. The affiliate partner and\or event coordinators of the event will assign a status of registered, waitlisted, or declined. **ALL PAYMENTS FOR FLL EVENTS ARE TO BE PAID OUTSIDE OF TIMS AND PAID TO THE EVENT COORDINATOR** (not *FIRST* or FLL).

EVENT GROUPS – The Affiliate Partner may choose to manage events within a group. For example, if the partner holds 3 regional qualifying events all on the same weekend throughout their region, the partner could create a group and add 3 events to it. They would then ask all teams to apply to all 3 events and prioritize/rank their choices 1-2-3. These choices could be made due to location or other logistical parameters.

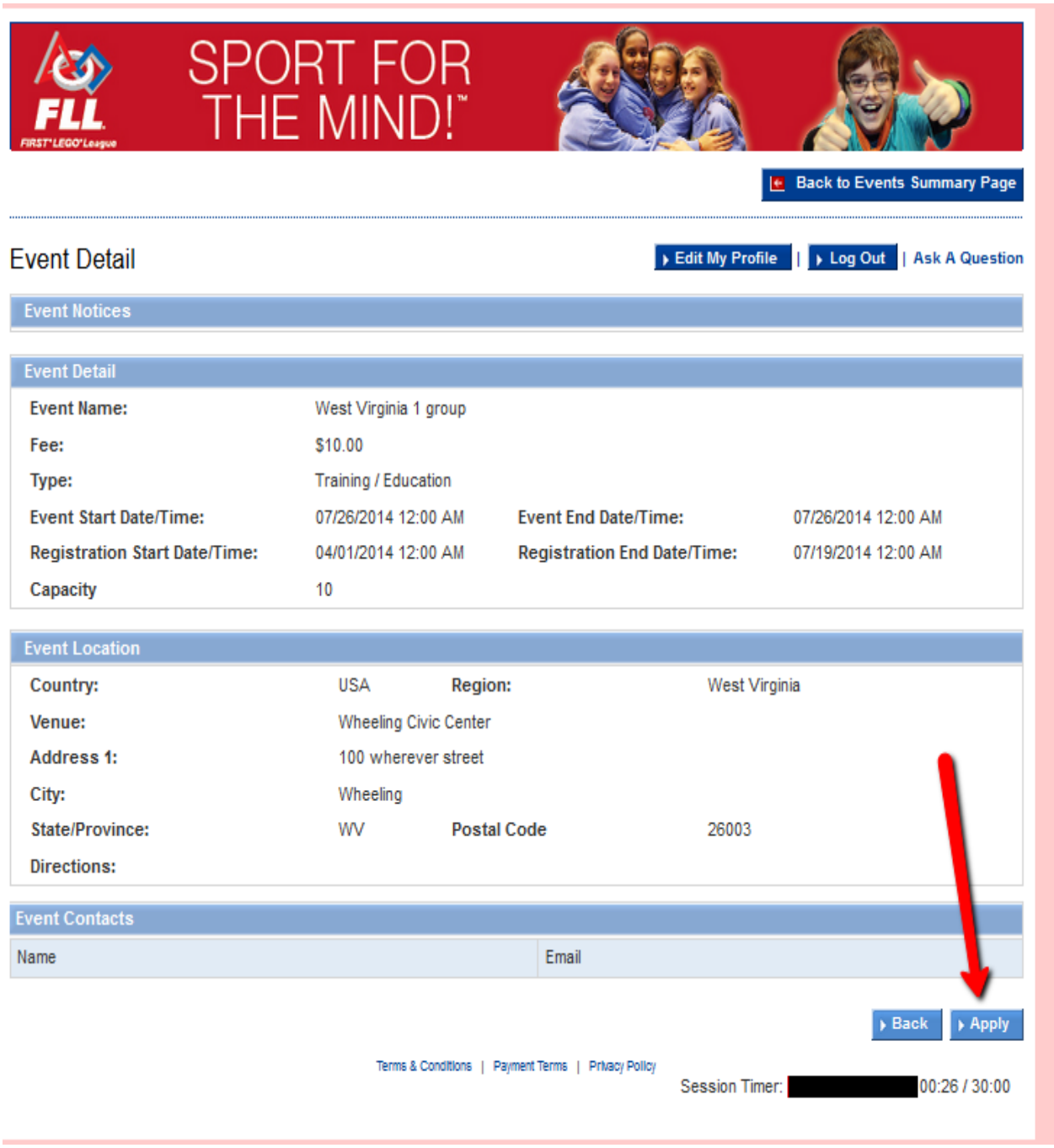
Choose the event group



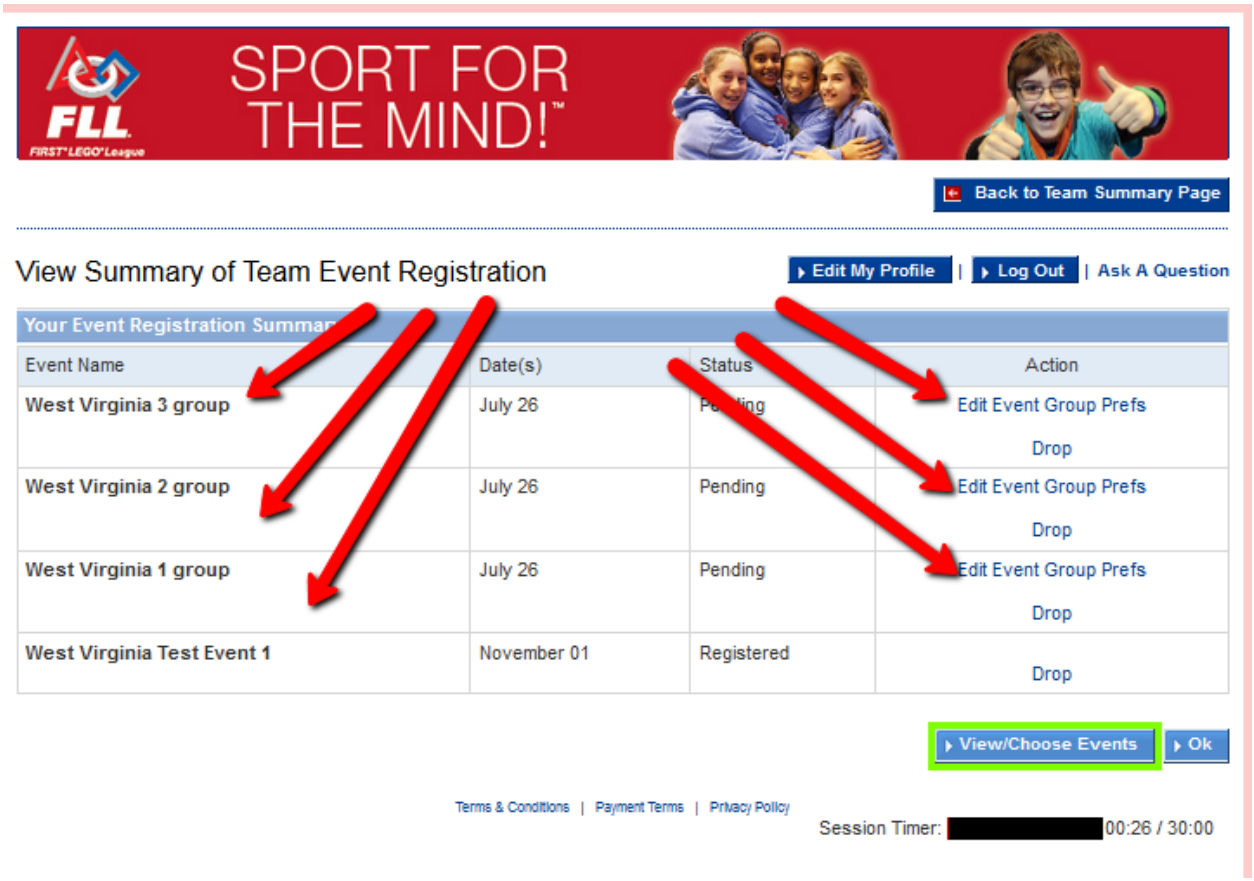
Choose each event within the vent group:

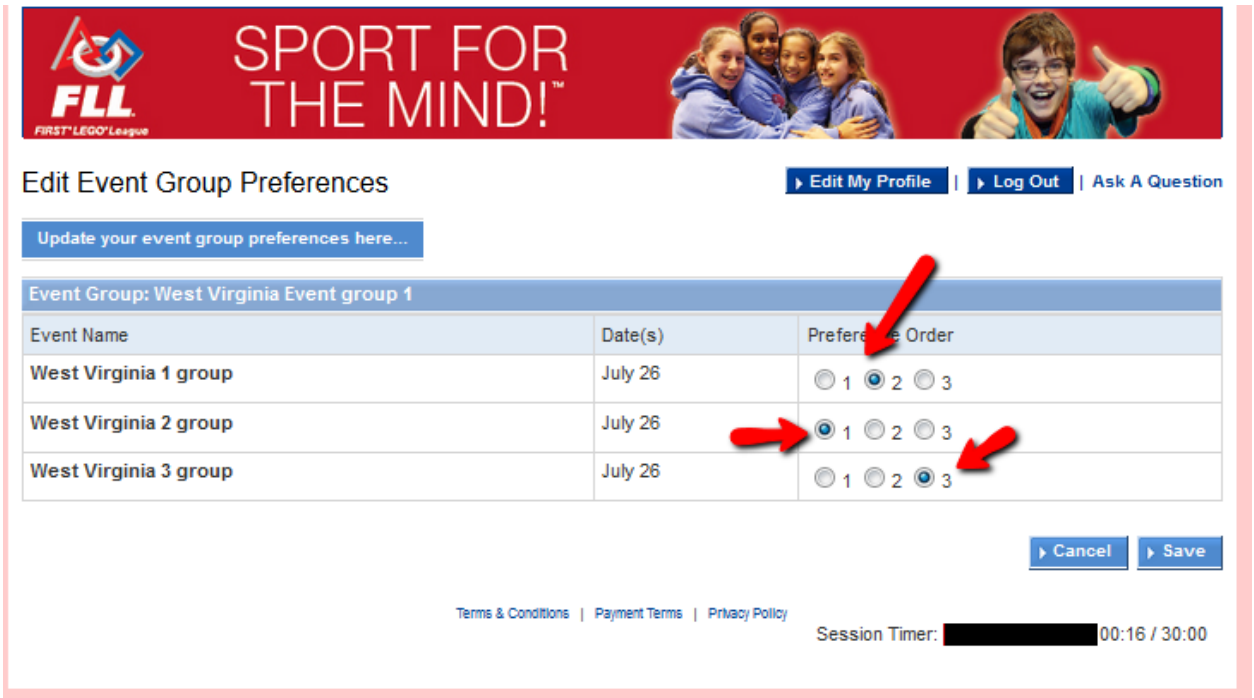


Apply to the events:



Prioritize\rank your choices:





Wait for the regional partner to review your application and assign you to one of the events:

SPORT FOR THE MIND!
Back to Team Summary Page
View Summary of Team Event Registration
Edit My Profile | Log Out | Ask A Question
Your Event Registration Summary
Event Name | Date(s) | Status | Action
West Virginia Test Event 1 | November 01 | Registered | Drop
West Virginia 2 group | July 26 | Pending | Edit Event Group Prefs Drop
West Virginia 1 group | July 26 | Pending | Edit Event Group Prefs Drop
West Virginia 3 group | July 26 | Pending | Edit Event Group Prefs Drop
View/Choose Events
Ok
Terms & Conditions | Payment Terms | Privacy Policy
Session Timer: 00:11 / 30:00

You will receive a system generated email when you are registered to the event:

The event application for your FLL® team :

WVA has been Registered for West Virginia 1 group.

You can view the status for all your FLL event applications here:
https://my.usfirst.org/fll/tims/test/site.lasso

For any questions regarding this event or application to this event, please contact your Event Contact.

Thank you.
Sincerely, FIRST® LEGO® League

FLL Team Support
FIRST® is recognized by the IRS as a 501(c)(3) Public Charity
V: 800-871-8326 ext.0
F: 603-666-3907
E: fllteams@usfirst.org
W: www.usfirst.org

Inviting Parents and building a roster (UNDER CONSTRUCTION)